

**Minutes of the May 12, 2009 Monthly Meeting of the
Michigan City Aviation Board of Commissioners**

Call to Order: Meeting called to order at 6:32 PM in the terminal building at the airport.

Members Present: Tom Ringo, David Miller, Paul Sammann **A quorum was present.**

Members Absent: Greg Poulin

Others Present: Jessica Groff- Airport Manager, Marty Enloe- Airport Asst. Manager, Joe Doyle- Common Council liaison, Karla Price- RW Armstrong

Minutes: The minutes of the April 14, regular monthly meeting were read with no corrections needed. **Motion to approve as amended:** David Miller **Second:** Paul Sammann **Motion Approved**

Reports:

Finance: The April, 2009 operations and financial reports were summarized by Jessica Groff. There are no major deviations on any of the account balances at this time. The overall budget and account balances are projected under budget. The only problems that could occur are in the electric and gas accounts due to the cost of operating in the new building. The past month we did not really run the heat so the only thing that was going was the fan which is set on automatic. The small tool budget is down because we had to buy a new power washer because the old one was beyond repair.

In the month of April, the gallons of Jet A sold was 2,822, which was down 12% from April, 2008. 871.9 gallons of 100LL were sold in April 2009 which is down 64% from April 2008. Overall it was a pretty poor month for fuel sales; especially for 100LL. Our Year to Date sales is slightly down from what they were last year at this time. The cost of fuel of 100LL is \$ 3.81. The Jet A fuel price is \$ 2.94 which is lower then any airports in the area.

Airport Manager:

1. Aviation Teacher Workshop: There is an aviation teacher workshop in Kalamazoo, MI. Jessica Groff will be attending the workshop in order to be better prepared for the MCAS summer school program that will take place at the airport.
2. FAA Meeting: We attended a meeting with the FAA and RW Armstrong in Des Plaines, IL. The FAA gave RW Armstrong some good feedback on the Environmental Assessment. The FAA also gave some good information on what steps should be taken next with the project.
3. PCPA Poker Run: The Porter County Pilots Association is having a poker run including 10 airports and we are participating in the event.
4. Runway/Taxiway Pavement Condition: We are up for a INDOT pavement evaluation this year. Jessica spoke with INDOT and found out that the last one was done in 2006. We do have some pretty large cracks on the runway and taxiway right now that will have to be fixed. Work is going to be done to try and establish a maintenance program for the pavement.
5. Land Lease Rent Payments: We have received payment from the majority of tenants for their land lease payments. If the outstanding payments are not received shortly we will send out reminder letters to the tenants that have not paid.

Airport Development:

1. Landscaping: We have been getting estimates for landscaping around the terminal building. We currently have two estimates but are still waiting on three more. The landscaping should take about three days once started.

Old Business:

1. Airport Emergency Phone Update: The emergency phone will be installed in a week or so. The phone will be located in the vestibule on the wall. The cost is \$385 which is much cheaper than installing it outside.
2. Containment Pad: Our containment pad has cracks and really will not contain anything if we had a spill. There is nothing on record anywhere that states that a containment pad is necessary so we are looking at removing some of the edge walls. Replacing it would be far too expensive and it would be an unnecessary cost since a containment pad is not necessary.

New Business:

Claims Docket:

Amount: \$ 41,803.11

Motion: David Miller **Second:** Paul Sammann **Motion Approved.**

Public Comment:

Karla Price, RW Armstrong: RW Armstrong had another meeting with the FAA discussing the project. RW Armstrong is trying to get the FAA to be focused on what they want to do with the project. RW Armstrong drafted some pictures of the many options that pertain to the runway extension project and explained to the Board of Aviation which each option would mean and the associated cost of each option. Some more work is going to be done to see the environmental impacts of more of the surrounding area.

Correspondence:

None.

Adjournment: There being no further business the meeting was adjourned at 7:45 PM.