

The Michigan City Park and Recreation Board met in regular session on Thursday, July 5, 2007 at the hour of 5:00 P.M. in the Michigan City Parks and Recreation Office, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. McKee, Milcarek and Mr. Freese (3)

Absent: Mr. Latchford (1)

Also present were: Darrell Garbacik, Park Superintendent; Patrick Donoghue, Park Department Attorney; Joe Doyle, City Council Liaison; Shannon Eason, I.T. Manager; Jordan Kniola; Jason Smith; Steven Smith; Zack Nevorski; Lucas Stimley; Johnny Martinez; Barb Malewicki; Juanita Kreidler; Tim Haas, Haas & Associates; and Jeremy Kienitz, Recreation Director.

- **On a motion** made by Mr. Milcarek, seconded by Mr. Freese and voted unanimously by the Board, the Board approved the minutes of the June 28, 2007 Park Board meeting.

Mr. Garbacik reported that bids were accepted for the Primate House Project this past Tuesday. The bids are being reviewed and will be presented to the Park Board at their next meeting. Mr. Garbacik announced that there are many special events planned through Summer Festival including the Big Parade and Drum & Bugle Corp show this weekend. Mr. Garbacik reported that paving and blacktopping were completed by Reith-Riley at Patriot Park. Mr. Garbacik stated that dusk to dawn lights were installed at Walker Street Playground; this will help the Michigan City Police Department and will help keep the neighborhood safe. A plan was developed by Haas & Associates to help the drainage at the Senior Center parking lot as part of the Water Department's project. Mr. Garbacik will be meeting with Randy Russell to discuss that plan. Mr. Garbacik reported that there was no vandalism reported since the last meeting.

Mr. Donoghue stated that Baker & Daniels is working with the last property owner to negotiate an encroachment lease. Mr. Donoghue believes this owner will enter into a lease and avoid litigation.

Recreation Director Jeremy Kienitz presented the attached 2007 Fall Adult Softball league fees and asked the Board for approval noting that the fees were the same as the 2006 fees.

- ❑ **On a motion** made by Mr. Freese, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the attached 2007 Fall Adult Softball league fees.

Zoo Director Johnny Martinez requested the Board's permission to attend the Zoo Association of America Annual Conference from November 6 – 10, 2007 which will be hosted by the Lowry Park Zoo in Tampa, Florida. Mr. Martinez stated this is the only conference he attends annually.

- ❑ **On a motion** made by Mr. Freese, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the attached travel request submitted by Zoo Director Johnny Martinez to attend the Zoo Association of America Annual Conference from November 6 – 10, 2007 in Tampa, FL.

Mr. Garbacik reported that the Board received the attached Proposal for Design, Engineering and Owner's Consulting Services submitted by Haas & Associates for the zoo maintenance building and recommended approval of the proposal with a not to exceed figure of \$22,000.

Mr. McKee asked what the project estimate is.

Mr. Haas answered approximately \$365,000.

Mr. McKee stated that he thought that number was high.

Mr. Haas answered that bids have been coming in high for all projects.

- ❑ **On a motion** made by Mr. Freese, seconded by Mr. Milcarek and voted unanimously by the Board, the Board approved the attached Proposal for Design, Engineering and Owner's Consulting Services submitted by Haas & Associates for the zoo maintenance building.

Mr. Garbacik reported that he submitted project bids from De Lau Landscape Maintenance, Inc. to the Park Board at their last meeting for review. The Millennium Plaza bid is for the years 2008 through 2012 and beginning in 2009 the contract can be increased by the CPI. The bid also covers maintenance of the flora at the Old Lighthouse Museum. Mr. Garbacik stated that De Lau will also maintain the irrigation system at Millennium Plaza which includes opening it in the spring and winterizing it in the fall. Mr. Garbacik stated that The Board of Works approved the 2007 contract. Mr. Garbacik reported that the Mayor has agreed that this needs to be put under the Park Department budget as opposed to the Board of Works and has also agreed to increase the funding to cover the value of that contract within our budget.

Mr. McKee asked Mr. Donoghue to add a clause to the contract stating that the Park Department could cancel the contract annually due to unsatisfactory service.

Mr. Donoghue agreed to add that clause.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Freese and voted unanimously by the Board, the Board approved the attached Project Bids submitted by De Lau Landscape

Maintenance, Inc. with the addition of a clause stating that the Park Board can cancel the contract if they are not satisfied with the service provided.

- **On a motion** made by Mr. Milcarek, seconded by Mr. Freese and voted unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$35,829.63.

Mr. Milcarek reported that invoices totaling \$10,414.93 were paid through the July 2, 2007 Board of Works meeting.

Mr. Garbacik asked the young gentleman in the audience to explain why they attended this evening's Board meeting.

The students replied that they are working on Boy Scout merit badges and had to attend a government meeting.

Mr. Freese thanked Mr. Doyle for all the Summer Festival activities going on in Michigan City.

Mr. McKee also thanked Mr. Doyle and the Summer Festival Committee.

Mr. Donoghue echoed Mr. McKee's comments.

Mr. Doyle thanked the Park Department staff for all of their help with the Summer Festival events.

- **On a motion** made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:26 p.m.

Darrell L. Garbacik, Superintendent
Michigan City Park Board

Tom Milcarek, Secretary
Michigan City Park Board

Attachments to the July 5, 2007 Park Board meeting:

1. 2007 Fall Adult Softball League Fees
2. Travel Request Submitted by Zoo Director Johnny Martinez to Attend the Zoo Association of America Annual Conference from November 6-10, 2007 in Tampa, FL
3. Proposal for Design, Engineering and Owner's Consulting Services submitted by Haas & Associates for the Zoo Maintenance Building
4. Project Bids Submitted by De Lau Landscaping Maintenance, Inc.

Minutes prepared by Shannon Eason