

The Michigan City Park and Recreation Board met in regular session on Thursday, October 15, 2009 at the hour of 5:00 P.M. in the Michigan City Parks and Recreation Office, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Latchford, Freese, Milcarek and Mr. Dabney (4)

Absent: None (0)

Also present were: Jan Orlich, Superintendent; Jeff Katz, Park Board Attorney; Joe Doyle, City Council Liaison; Shannon Eason, Director of Administrative Services and Special Projects; Bill Greene, School Board Liaison; Roger Potratz, Dh2w; Jonita Davis, Michigan City Port Authority Board; Jason Richardson, Director of Golf; Randy Durham, Greens Superintendent; Alicia Ebough, The News Dispatch; and Andre Steele, ALCO TV.

- **On a motion** made by Mr. Freese, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the minutes of the October 1, 2009 Park Board meeting.

Park Superintendent Jan Orlich reported the Park Maintenance staff will begin winterizing the splash park next week; the winter holding facility for the aviary is under construction; the fertilization program at Patriot Park is going well; and soil borings have been completed at Patriot Park; we will have some wetland issues to deal with on that project.

Mr. Freese attended the last Zoo Society Board meeting and he reported the zoo has acquired two new snakes; a Golden Handed Tamarin and a Cotton Top Tamarin were born at the zoo; Boo-at-the-Zoo is coming up and the Zoo Society is planning their annual Zoobilee fundraiser which will be held in March.

Ms. Eason reported the design work for the Adams Park project should be completed toward the end of October.

Park Board Attorney Jeffrey Katz reported he met with Pat Donoghue regarding encroachments and he will be meeting with property owners in the near future.

Golf Director Jason Richardson and Greens Superintendent presented the 2010 golf fees.

Mr. Latchford instructed Mr. Richardson to provide all golf fees in one comprehensive packet for the Board to approve.

- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board tabled Resolution No. 684.

Mr. Roger Potratz of Dh2w presented bids received by the Park Department for the Amphitheater Renovation project. Mr. Potratz recommended the Board accept the bid submitted by Kaser-Spraker Construction, Inc.

- ❑ **On a motion** made by Mr. Dabney, seconded by Mr. Milcarek and voted unanimously by the Board, the Board accepted the attached bid submitted by Kaser-Spraker Construction, Inc. for the Amphitheater Renovation Project.
- ❑ **On a motion** made by Mr. Freese, seconded by Mr. Dabney and voted unanimously by the Board, the Board voted to terminate the Advertising Sign Marketing Agreement with Aquarian Promotions dated March 19, 2008 due to lack of performance.

Ms. Orlich presented a request from Ritten House to use the Senior Center as an evacuation site. The request was not approved.

Mrs. Eason presented the 2010 and 2011 fees for the Board's review.

- ❑ **On a motion** made by Mr. Freese, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved the attached Resolution No. 685 appropriating funds in the Recreation Non-Reverting Fund due to start up expenses for the 2009 Triathlon.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Dabney and voted unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$52,754.86.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Freese and voted unanimously by the Board, the Board approved Payroll #21, 09/20/09 through 10/03/09, in the amount of \$64,331.63.
- ❑ **On a motion** made by Mr. Milcarek, seconded by Mr. Freese and voted unanimously by the Board, the Board approved payment out of the Zoo Endowment Fund in the amount of \$344.61.

Mr. Milcarek reported invoices totaling \$47,226.15 were paid through the October 19, 2009 Board of Works meeting.

- **On a motion** made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:58 p.m.

Jan Orlich, Superintendent
Michigan City Park Department

Tom Milcarek, Secretary
Michigan City Park Board

Attachments to the October 15, 2009 Park Board meeting:

1. Amphitheater Renovation Project Bid Summary
2. Kaser-Spraker Construction, Inc. Bid for Amphitheater Renovation Project
3. Termination Notice to Aquarian Promotions
4. Claims Docket Allowance for Vouchers Dated October 15, 2009

Minutes prepared by Shannon Eason