

**MICHIGAN CITY PORT AUTHORITY
BOARD OF DIRECTORS MEETING**

March 3, 2008

TIME & PLACE

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

OFFICER & ATTENDANCE

President James Jaksa presided. Board members in attendance included Jonita Davis, Sam Johns and John Quinn. Harbormaster Tim Frame, Assistant Harbormaster of Administration Mary Ann Pawlicke and Assistant Harbormaster of Operations Bob Kavanaugh were also in attendance. Attorney Jeffrey Katz attended this meeting.

Board members James Baldwin, James Cadwell and John Haynes were unable to attend this meeting.

Guests in attendance included Matt Alisch from Abonmarche Group, Marc A. Espar, City Council, Mike Hampel and Steve Kriehbaum from the Charter Association and Brandon Posma from Dan Hoe Excavating Co.

MINUTES

Upon motion made by John Quinn, seconded by Sam Johns, the board approved the minutes to the previous meeting.

GUEST COMMENTS

There were no comments from the guests during this time.

NEW BUSINESS

Attorney Jeffrey Katz informed the board one (1) bid had been received for the Basin Dredge Project from *Dan Hoe Excavating Co.* Upon review of the proposal, Attorney Katz found that the bid was incomplete and did not conform to the bid requirements. Sam Johns suggested that due to the limited time frame, the bid specifications be modified from 10,000 cubic yards; however Attorney Katz took issue in making a material modification to the bid requirements which could have precluded additional companies from initially submitting a proposal. After discussion of the process, the board decided to call a special meeting to award the bid after *Dan Hoe* representative, Brandon Posma and Matt Alisch of *Abonmarche Group, Inc.* have a chance to re-examine the proposal and necessary documents.

BILLS

Upon motion made by John Quinn, seconded by Sam Johns, the board approved payment of the bills as presented by Assistant Harbormaster of Administration Mary Ann Pawlicke.

REPORT FROM THE HARBORMASTER

Harbormaster Tim Frame had nothing to report.

REPORT FROM THE ASSISTANT HARBORMASTERS

Assistant Harbormaster of Operations Bob Kavanaugh informed the board the staff was near completion of the winter projects in anticipation of the spring launch schedule.

In reference to last weeks meeting where Mr. Herb Philbrick requested the Port Authority to again host the Tri-State Race and make provisions, Assistant Harbormaster Kavanaugh submitted pictures taken during the 2007 race, which documented the disarray, vandalism and inappropriate behavior created by its participants and visitors.

Assistant Harbormaster Kavanaugh reported it was 35 days since the staff had an incident and 1,000 days without an actual lost time accident.

Assistant Harbormaster of Administration Mary Ann Pawlicke had no report for this meeting.

COMMITTEE REPORTS

There was no report for the **Budget and Financial Oversight Committee**.

There was no report for the **Claims and Insurance Committee**.

On behalf of the **Master Planning and Special Projects Committee**, Sam Johns had nothing to report.

There was no report for the **Boater Communications, Special Events and Advertising Committee**.

On behalf of the **Port Operations, Personnel and Marina Policy Committee**, John Quinn had nothing to report.

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

Attorney Jeffrey Katz informed the board, as Mr. Robert Bicek did not exercise his option to renew the lease of slips at Sprague Pointe Marina, his \$5,000.00 security deposit has been refunded.

GUEST COMMENTS

In response to Mike Hampels inquiry about the fish cleaning station, Harbormaster Frame informed him the fish grinder is on order and should arrive within the next four (4) to five (5) weeks. Once the table has been ordered it should arrive in approximately two (2) weeks.

Due to the upcoming fishing tournaments, Steve Kreighbaum expressed his concerns about having dredge equipment and clean up crews throughout the marina while he expects camera crews to be attending during this time.

ADJOURNMENT

Upon motion made by Sam Johns, seconded by Jonita Davis, the board adjourned the meeting at 5:18 p.m.

Approved On: _____
Date

By: _____
James Jaksa, Board President

Respectfully submitted,

James Cadwell, Board Secretary