

**MICHIGAN CITY PORT AUTHORITY
BOARD OF DIRECTORS MEETING**

March 19, 2007

TIME & PLACE

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

PRESIDING OFFICER & ATTENDANCE

President James Jaksa presided. Board members in attendance included James Cadwell, John Haynes, Sam Johns, John Quinn and Linda Simmons. Harbormaster Tim Frame, Assistant Harbormaster of Administration Mary Ann Pawlicke and Assistant Harbormaster of Operations Bob Kavanaugh were also in attendance.

Board member James Baldwin did not attend this meeting.

Attorney Jeffrey Katz was in attendance.

Guests in attendance included Ed Arnold, Mike Hampel, Dan Hosna, Tom Marren, Mr. & Mrs. Terry Moser, Thomas & Darlene Pierro, Norman & Neila Teiber, Clyde & Margaret Zeek, Attorney Patrick Donahue with the Michigan City Yacht Club, Tom Milcarek from the Michigan City Parks Department Board of Directors and Ron Miller from Station WEFM.

GUESTS COMMENTS

Attorney Patrick Donahue informed the board the M.C.Y.C. had submitted a bid for the marina café; in addition Mr. Donahue was requesting the status to a previous proposal that had been submitted in December 2006.

In response to an inquiry by Mike Hampel, Assistant Harbormaster Mary Ann Pawlicke informed him a total of four (4) charter boaters had cancelled their slips for the season.

MINUTES

Upon motion made by John Quinn, seconded by James Cadwell, the board approved the minutes to the previous meeting.

BILLS

Upon motion made by Sam Johns, seconded by John Quinn, the board approved payment of the bills as presented.

REPORT FROM THE HARBORMASTER

Harbormaster Tim Frame informed the board he received an evaluation from *Abonmarche Group*, recommending that the handicapped lift be placed along the duck walk as there is easy access to the office, handicapped parking and a ramp. Harbormaster Frame went on to state some minor digging and clean-up will be necessary to accommodate boaters but did not foresee this to be problematic.

Harbormaster Frame informed the board the staff has utilized the new tractor in clearing the sand in the parking areas and as soon as the broom is available, they will sweep the lot.

Harbormaster Frame also informed the board he had ordered new parts from *Best Access* to replace the restroom locks at the café building due to the problems we experienced last season. New mag-locks have also been ordered and will be installed on the Sprague Pointe Marina gates for easier boater access.

Harbormaster Frame informed the board, he along with Sam Johns and Assistant Harbormaster Kavanaugh have been working towards installing a power pedestal at each Sprague Pointe slip to include one (1) plug-in and will advise the board once the numbers are available.

Linda Simmons inquired about the Port Authority's annual contract with Pepsi's pop vending machines and suggested we might check into seeing what another vendor such as Coca-Cola could offer.

REPORT FROM THE ASSISTANT HARBORMASTERS

Assistant Harbormaster of Operations Bob Kavanaugh informed the board the crew is near completion on their winter project list and commends them for a job well done.

Assistant Harbormaster Kavanaugh informed the board the staff has completed 699 days, 7,687 hours without a lost time accident.

Assistant Harbormaster of Administration Mary Ann Pawlicke had no report for this meeting.

COMMITTEE REPORTS

There was no report for the Budget and Financial Oversight Committee.

On behalf of the Claims and Insurance Committee, Linda Simmons had nothing to report.

On behalf of the Master Planning and Special Projects Committee, Sam Johns reiterated Assistant Harbormaster Kavanaugh's commendation that the staff has done an outstanding job with the off season projects.

On behalf of the Boater Communications, Special Events and Advertising Committee, John Haynes informed the board the 2007 LaPorte County Visitors Guide is available and the Port Authority's advertisement can be found on page five of the guide. Mrs. Simmons stated no changes had been made from last year's ad.

On behalf of the Port Operations and Marina Policy Committee, John Quinn informed the board the renovation of the marina café building has commenced with an opening date of May 1st. Mrs. Simmons informed the board she has been in contact with a restaurateur in regards to furnishing equipment and will keep the board informed with updates.

Upon motion made by John Quinn, seconded by Sam Johns, the board authorized Attorney Jeffrey Katz and Board President James Jaksa to negotiate extension of the lease with the Michigan City Yacht Club.

OLD BUSINESS

There was no old business to report for this meeting.

NEW BUSINESS

Attorney Jeffrey Katz opened and reviewed the fuel bids received from Knoll Bros. and Petroleum Traders Corp., both appeared to be complete.

Upon motion made by John Quinn, seconded by Linda Simmons, the board affirmed fuel bids to be reviewed and reported on at the next meeting by Attorney Jeffrey Katz.

Attorney Jeffrey Katz opened and reviewed the café bids received from 4C's LLC, Glenn Krause & Jenny Wells and the M.C.Y.C., all monies were submitted and bids appeared to be complete.

Upon motion made by John Quinn, seconded by James Cadwell, the board approved Attorney Jeffrey Katz to examine and review the marina café bids and report back at the next meeting to include discussion with prospective lessees.

Linda Simmons informed the board she attended the March 15th board meeting at the Park Department and also had the opportunity to attend an auction for the Washington Park Zoo, Zoobilee on March 17th at the Blue Chip Casino.

Harbormaster Frame informed the board he should have quotes available to submit at the next meeting for the painting of the 700 and 800 docks.

GUEST COMMENTS

Tom Milcarek from the Park Department Board of Directors informed the board they will be replacing the American Flags at Millennium Park once new ones are received through the Fire and Police Departments.

In reference to Mike Hampel's inquiries regarding prices suggested in the fuel bids, he was informed that was the initial delivery price which would then fluctuate throughout the season. In reference to his inquiry of contracting two (2) fuel vendors, allowing the Port Authority both prompt delivery along with competitive pricing, Attorney Katz informed him the bid packets specifically provides for these issues and as soon as there is a price change, we can seek other bids.

Norman Teiber read a letter submitted by fellow slip holder William Adcock (see attached), regarding both their reassignments of their slips on the 300 dock. Mr. & Mrs. Teiber spoke of their dissatisfaction with the Harbormasters decision. He asks that the board notes that he has offered to pay for both slips.

Attorney Jeffrey Katz explained that slip reassignments as assessed by the Harbormaster has been an ongoing Port Authority policy for many years, giving him the authorization to relocate any slip holder as deemed necessary. Attorney Katz stated customers contract a slip rental as designated per the Port Authority.

Mr. Jaksa also advised if the customer transferring into the end slip on the 300 dock has not purchased a larger boat, Mr. Teiber and Mr. Adcock may keep their previous slip assignments, otherwise relocations will move forward as stated.

ADJOURNMENT

Upon motion made by John Quinn, seconded by Sam Johns, the meeting was adjourned at 6:50 p.m.

Respectfully submitted,

James Cadwell, Board Secretary

Approved On: _____
Date

By: _____
James Jaksa, Board President