

**MICHIGAN CITY PORT AUTHORITY  
BOARD OF DIRECTORS MEETING**

**April 7, 2008**

***TIME & PLACE***

The regular meeting of the Michigan City Port Authority Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

***OFFICER & ATTENDANCE***

President James Jaksa presided. Board members in attendance included James Cadwell, Jonita Davis and Sam Johns. Harbormaster Tim Frame and Assistant Harbormaster of Administration Mary Ann Pawlicke were also in attendance. Attorney Jeffrey Katz was also in attendance.

James Baldwin, John Haynes and John Quinn were unable to attend this meeting.

Assistant Harbormaster of Operations Bob Kavanaugh was unable to attend this meeting.

Guests in attendance included Matt Alisch from Abonmarche Co. Inc., Kevin Bennett, City Councilman Marc A. Espar, and Dan Radtke from Pioneer Pier.

***MINUTES***

Upon motion made by Sam Johns, seconded by James Cadwell, the board approved the minutes to the previous meeting.

***GUEST COMMENTS***

Councilman Marc Espar informed the board, at a recent council meeting, there had been some concerns that due to the current basin dredge project, there would be some loss of slip usage as well as public ramp accessibility. James Jaksa explained the Port Authority's position is to not stand in the way of development and the goal is to alleviate the ramps current inaccessibility and eventually extend the concrete on a temporary basis. We are looking for other long term alternatives and in no way wish to eliminate, minimize or downsize either slip or ramp usage that serves both residential and out of town boaters.

Based on the completed economic study, Sam Johns informed Mr. Espar and the group the Port Authority impacts the Michigan City economy by approximately \$8.5 million/annually, giving incentive to enhance the marina for the general public.

***BILLS***

Upon motion made by Sam Johns, seconded by James Cadwell, the board approved the bills as presented by Assistant Harbormaster of Administration Mary Ann Pawlicke.

## **REPORT FROM HARBORMASTER**

Harbormaster Tim Frame gave the board an update of the following projects:

- ❖ The maintenance staff has begun removal of sand from the parking lot and surrounding the dredge hose along the sidewalk. This coming Saturday, community service workers will assist in cleanup along the fence area.
- ❖ *Northern Indiana Mechanical* has mounted and wired the new units for the pump-out and PETRO-VEN systems. We are also awaiting approval from the credit card company to commence set up of the new system.
- ❖ The water is scheduled to be turned back on the week of April 14<sup>th</sup>.
- ❖ *Dan Hoe Excavating Co.* is on schedule with the basin dredge project.
- ❖ Ladders on the 700 & 800 docks have been reinstalled along with removal of the de-icers,
- ❖ Main sections of the docks have been installed at Trail Creek Marina and the electric has been ordered for installation of the power pedestals.

Harbormaster Frame informed the board, after a recent meeting with a representative from *Dyson Products, Inc.*; we received a demo hand air dryer to sample at no charge. The dryer operates through high velocity air without heat to eliminate the use of paper towels.

## **REPORT FROM ASSISTANT HARBORMASTERS**

Assistant Harbormaster of Administration Mary Ann Pawlicke distributed copies of the first M.C.P.A. newsletter for the 2008 season. She informed the board this will be the only newsletter to be mailed, all future letters can be viewed on our website.

Per her inquiry, Jonita Davis informed Mrs. Pawlicke she would attend the Department of Parks & Recreations Board Meeting scheduled for May 15<sup>th</sup>.

## **COMMITTEE REPORTS**

There was no report for the **Budget and Financial Oversight Committee**.

On behalf of the **Claims and Insurance Committee**, James Cadwell had nothing to report.

On behalf of the **Master Planning and Special Projects Committee**, Sam Johns had nothing to report.

There was no report for the **Boater Communications, Special Events and Advertising Committee**.

There was no report for the **Port Operations, Personnel and Marina Policy Committee**.

## **OLD BUSINESS**

Attorney Jeffrey Katz reviewed the 2008 lease for Mike Chastain of *Dockside Café* and informed the board of the following changes:

1. The original lease proposed for operations to commence May 1st, closing September 30th, Mr. Chastain has requested an opening date of May 15<sup>th</sup>, closing September 15<sup>th</sup>, resulting in one (1) less lease payment for the season.
2. The original lease proposed for rent monies to be paid the 1<sup>st</sup> of the month. Mr. Chastain has requested a due date on the 15<sup>th</sup> of each month.

Per inquiry from Mr. Johns, Harbormaster Frame suggested that although the café will not be opened during the fishing tournaments, Mr. Chastain had previously indicated he had not received much of their business during that time last season.

Upon motion made by Sam Johns, seconded by Jonita Davis, the board approved to change the 2008 Dockside Café contract as described by Attorney Jeffrey Katz.

**NEW BUSINESS**

Attorney Jeffrey Katz informed the board he spoke with state Representative Scott Pelath regarding fuel purchase bid requirements, who was unaware of the position taken by the State Board of Accounts. Representative Pelath agreed with Attorney Katz that it is an unnecessary bidding process as the M.C.P.A. is not a consumer of gasoline products, but a conduit to make available for public use. He will follow up with further review.

**GUEST COMMENTS**

Captain Kevin Bennett, who is a family acquaintance of Dan Radtke from Pioneer Pier, informed the board he works for *Shoreline Sightseeing* which performs architectural tours off the Chicago shores. He has a 57' x 20' x 5' vessel which holds approximately 50 passengers and has requested dockage for the season. Mr. Radtke suggested they could dock along the city pier by Millennium Plaza. Captain Bennett went on to say they would like to conduct tours from Michigan City and help promote local business.

The board suggested they meet with Harbormaster Frame prior to the next meeting for discussion of their expectations.

**ADJOURNMENT**

Upon motion made by Sam Johns, seconded by James Cadwell, the board adjourned the meeting at 5:30 p.m.

Respectfully submitted,

Approved On: \_\_\_\_\_  
Date

\_\_\_\_\_  
James Cadwell, Board Secretary

By: \_\_\_\_\_  
James Jaksa, Board President