

**MICHIGAN CITY PORT AUTHORITY
BOARD OF DIRECTORS MEETING**

June 18, 2007

TIME & PLACE

The regular meeting of the Michigan City Board of Directors was called to order at 5:00 p.m. in the Port Authority board room.

PRESIDING OFFICER & ATTENDANCE

President James Jaksa presided. Board members in attendance included James Baldwin, John Haynes, Sam Johns, John Quinn and Linda Simmons. Harbormaster Tim Frame, Assistant Harbormaster of Operations Bob Kavanaugh and Assistant Harbormaster of Administration Mary Ann Pawlicke were also in attendance.

Board member James Cadwell was unable to attend this meeting.

Attorney Jeffrey Katz was not asked to attend this meeting.

Guests in attendance included Mike Hampel with the Charter Boat Association, Ellen Kubisz and Keith Logan from the Michigan City Sailboat Charters.

MINUTES

Upon motion made by John Quinn, seconded by Sam Johns, the board approved the minutes to the previous meeting.

GUEST COMMENTS

Mike Hampel informed the board as *Tonn & Blank* was preparing to install the handicapped lift earlier this week he requested a temporary delay as he was not in agreement in the placement of the lift. Mr. Hampel expressed his opinion that the lift should be placed along the sidewalk on the north side of the duck-walk and requested this to be reviewed.

BILLS

Upon motion made by John Quinn, seconded by Linda Simmons, the board approved payment of the bills as presented.

REPORT FROM THE HARBORMASTER

Harbormaster Tim Frame informed the board *Poston Plumbing Inc.* has begun installation of water supply to the docks located at Sprague Pointe Marina. *Bancroft Electric Inc.* has installed seven (7) electrical pedestals and completed wiring for the remaining docks. Several pedestals had been damaged during shipment and they are waiting for delivery.

In reference to the installation of the handicapped lift, Harbormaster Frame informed the board *Tonn & Blank* will be re-evaluating its placement.

REPORT FROM ASSISTANT HARBORMASTERS

Assistant Harbormaster of Operations, Bob Kavanaugh reported the staff had completed 787 days, 8,707 hours without a lost time accident.

Assistant Harbormaster Kavanaugh also reported the Trail Creek staff has launched a total of one hundred and fifty nine (159) boats to date.

Assistant Harbormaster of Administration, Mary Ann Pawlicke informed the board the final title search received from the *Indiana Bureau of Motor Vehicles* indicated a different owner for one of the abandoned vessels, which had been forwarded to Attorney Jeffrey Katz. Once the auction date has been set, final notification will be mailed to the last known owner to advise.

Assistant Harbormaster Pawlicke informed the board that due to the upcoming Fourth of July holiday, the next meetings are scheduled for July 9th and July 23rd. In addition, Assistant Harbormaster Pawlicke requested permission to authorize payment to *Knoll Bros.* for fuel delivery prior to the next meeting.

Upon motion made by James Baldwin, seconded by Linda Simmons, the board approved authorization of payment to *Knoll Bros.* for fuel received.

Assistant Harbormaster Pawlicke submitted a letter received from the *Indiana Department of Natural Resources (DNR)* informing non-resident boaters with an out-of-state registration to comply with the Indiana excise tax law to be valid. The staff sent letters to this effect to all Port Authority boaters with out of state registrations, notifying them that the DNR will be enforcing this law effective immediately.

COMMITTEE REPORTS

On behalf of the Budget and Financial Oversight Committee, James Baldwin requested that the cost of additional dock boxes requested by a slip holder be raised due to the increase in the Port Authority's cost.

Upon motion made by James Baldwin, seconded by John Quinn, the board approved an increase from \$65.00 to \$85.00 for an additional dock box requested.

Mr. Baldwin also informed the board as the Sprague Pointe slips have been refurbished and electric and water hook-up will soon be available, he would like the opportunity for the staff to rent these slips on a monthly basis for the remainder of the season. After deliberations, the board decided to review options with the staff and make a decision at the next meeting.

On behalf of the Claims and Insurance Committee, Linda Simmons had nothing to report.

On behalf of the Master Planning and Special Projects Committee, Sam Johns commented on the progress of the many projects at Sprague Pointe Marina and informed the board the staff has been utilizing this space for trailer storage, as a result, freeing up available space at Trail Creek Marina.

On behalf of the Boater Communications, Special Events and Advertising Committee, John Haynes submitted minutes to the June 9th Dock Committee meeting stating the meeting was very informative. Mr. Jakska commented on the ongoing issue of a dog walk at the marina stating they did not have a current solution.

Mrs. Simmons received information from the LaPorte County Convention and Visitors Bureau regarding the 2008 Visitors Guide. She will compare prices to 2007 Guide and report at the next meeting.

Mrs. Simmons noted that she and Harbormaster Frame had met with Norm Schultz last month in regards to utilizing the Yacht Club pavilion during the boat show and will report any updates as received.

On behalf of the Port Operations, Personnel and Marina Policy Committee, John Quinn had nothing to report.

OLD BUSINESS

There was no old business to report for this meeting.

NEW BUSINESS

There was no new business to report for this meeting.

GUEST COMMENTS

In response to Keith Logan's inquiry of reintroducing the Harbor Operations meeting, John Quinn requested that he submit an agenda and a meeting would be scheduled. Mr. Logan asked that the minutes to the Dock Committee meetings be made available to slip holders. Mr. Hampel also mentioned several of the board meeting minutes were not available on the Port authority website. Assistant Harbormaster Mary Ann Pawlicke informed him all updates had already been posted and anyone requesting a copy of any meeting could simply contact the office.

Mr. Logan went on to inform the board the sail boaters survey for winter storage that he his comprising would be available at the next meeting.

Mike Hampel commented that a transient boater had informed him the restrooms were in disarray and inquired if security could check this more frequently. Harbormaster Frame informed him that it was not typically handled by the night-time security guards, and although a cleaning crew was scheduled to maintain them several times a week, the office should be notified of any specific problems as they arise so maintenance can take care of it.

Harbormaster Frame stated the charter boat sign should be in place by the end of the week; Mr. Hampel informed him he had ten (10) placards, nine (9) of which were designated for the fishing charters that had paid the marina surcharge, that will be engraved with captains name, boat name and contact number.

Mrs. Simmons inquired if John Haynes, as a member of the Charter Association, had also had a placard engraved; however he stated he was unaware the Association had already made a decision to have them made up at which time Mr. Hampel stated, to keep them uniform, Mr. Haynes could supply him with his information and he would have one made up for him.

Mr. Hampel inquired about placing new grinders at the fish cleaning station. Harbormaster Frame informed him new grinders were a large investment and suggested a committee meeting be held to determine if it was necessary to change the style. He went on to state installing a homemade grinder would increase liability.

ADJOURNMENT

Upon motion made by John Quinn, seconded by Sam Johns, the meeting was adjourned at 5:35 p.m.

Respectfully submitted,

James Cadwell, Board Secretary

Approved On: _____
Date

By: _____
James Jaksa, Board President