



Michael P. Kuss, General Manager – ph. (219) 874-7799 – fax: (219) 874-8053 mkuss@mcsan.org

BOARD OF COMMISSIONERS REGULAR MEETING
WEDNESDAY, September 22, 2021 @ 4:00 P.M. CDT
CONFERENCE ROOM – 1100 E. EIGHTH STREET – AGENDA
IN RESPONSE TO THE COVID-19 HEALTH EMERGENCY

TEMPERATURE SCREENING, PROPER SOCIAL DISTANCING, AND MASKS WILL BE REQUIRED

1. Call to Order
2. Roll Call
3. Approval of Minutes
 - a. Regular Board Meeting Wednesday, August 25, 2021
4. Public Comment
5. Safety
 - a. Dan McCoy, Safety Consultant – Sanitary District of Michigan City Safety Report
 - i. Monthly Safety Report
6. Opening of Quotes, Bids, or Proposals
 - a. Quotes – None (Addendum No. 3 Refuse Trucks Bids postponed to October 27, 2021)
7. COVID-19 Health Emergency Update of District Functions
 - a. COVID-19 Response Updates
 - b. Vaccination Policy
8. Personnel
 - a. Recent Complaint Allegations
 - b. Staff Accountant Position
 - i. Staff Accountant Organization Chart
 - ii. Staff Accountant Job Description
 - iii. Revised 2021 Salary Ordinance with Staff Accountant
 - c. New Compliant Forms and Procedures
 - i. Modifications to the Handbook
 - ii. Compliant Form
 - iii. Harassment, Discrimination, and/or Retaliation Compliant Form

- 9. Financial Report, Scott Kistler**
 - a. August 2021 Cash Balances**
 - b. 2021 Budget Performance Report – Operating Fund**
 - c. 2021 Budget Performance Report – Refuse Fund**
 - d. 2021 Budget Performance Report – Stormwater Fund**
 - e. 2022 Proposed Refuse Fund Budget**
 - f. 2022 Proposed Stormwater Fund Budget**
 - g. Proposed 2021 - Q4 Transfers**

- 10. Refuse Solid Waste Disposal Agreement/Contract**

- 11. Scholarship Program**

- 12. Update of Projects:**
 - a. Cheney Run Stormwater Project**
 - i. Project Update – Project Complete**
 - ii. Grant Reimbursement**
 - iii. Outfall Structure**

 - b. Karwick Dumpsite**
 - i. Project Update – Waiting on Substantial Completion Forms**

 - c. North End Study**
 - i. Project Update**
 - ii. Sewer System Modeling – Strand & Associates Chosen and a Draft PSA Completed**

 - d. Long Beach Sewer Project**
 - i. Project Update**
 - ii. Public Records Request**
 - iii. Haas Invoice No. 6201.115.102; \$13,391.79**

 - e. Striebel Pond Restoration Project**
 - i. Project Update**

 - f. 300 N and US Hwy 421 Sewer Project**
 - i. Project Update**

 - g. US Hwy 35 LaPorte County TIF Area**
 - i. Project Update**

- h. Energy Savings Project**
 - i. Energy Savings Report**
 - ii. ESG Guaranteed Savings Report Update**

- i. Blue Swag**
 - i. August Blue SWAG Report**

- j. Whisper Dunes**
 - i. Acceptance of the Street – Meeting June 2, 2021**

- k. Wastewater Treatment Plant Project Updates**
 - i. Digester Operations, Volumes, Heights, and Control Set Points**
 - ii. Aeration D.O. and Blower Auto Control – New Controls Installed**
 - iii. Electrical Main Switch Gear and Motor Control Centers SCADA**
 - iv. Bio-Solids Handling Study – Woodard and Curran**

- l. Shambaugh and Sons, PLC Control**
 - i. Project Update**

- m. Wonderware SCADA Project Upgrade Phase 2 - Project**
 - i. Project Update**
 - ii. SCADA Services Contract Proposal**

- n. South Shore Line Double Track Project**
 - i. Project Update**
 - ii. NICTD and MCSD and WW and City Construction Agreement**

- o. White Ditch Cleaning Project Quotes**
 - i. Quotes were received on 2-24-21**
 - ii. Submitted Grant Application to IFA for Funding**

- p. US HWY 35 & 20 Sewer Extension Preliminary Engineering Report (PER)**
 - i. Project Update - Draft PER Received and Reviewed**

- q. Lakeside Townhomes**
 - i. Project Update**

- r. Renaissance Academy Sanitary Sewer Acceptance**
 - i. Memorandum of Understanding**

- s. New Airport Runway Sanitary Sewer Project**
 - i. Project Update**

- t. 447 Walker Street Sewer Repair**
 - i. Project Update**

- u. **Used Tire Storage Pad**
 - i. **Project Update**

13. **MCSAN Staff Monthly Reports**
14. **Attorney James B. Meyer, Legal Counsel**
15. **Approve & Allow Revenue & Tax Levy Claims for Payment**
16. **Old Business**
17. **New Business**
18. **Adjournment**
19. **Next Meeting:**
 - a. **Regular Meeting October 27, 2021**

AGENDA SUBJECT TO CHANGE