

**Board of Aviation Commissioners**  
**Monthly Meeting Agenda**  
**November 17, 2022**

Meeting to be held at **1:00 p.m.**, local time,  
Michigan City Municipal Airport

**Call to Order:**

**Members Present:**

**Others Present:**

**Members Absent:**

**Reading of Minutes:**

1. September 29, 2022, Regular Meeting      Motion:                      Second:                      Approved: Y / N

**Reports:**

**Financial:**

November 2022 – Account Balances  
October 2022 – Fuel Sales  
Current Fuel Prices

**Airport Manager:**

1. EAA Chapter 966 Build & Fly Workshop
2. Courtesy Vehicle Repair

**Airport Development:**

1. Improve Runway 02/20 RSA/RPZ/ RWY Extension:
  - a. AIP 25 Pay Request #3 for \$8,550.00  
**Motion to Approve:                      Second:                      Approved: Y / N**
2. SRE Building:
  - a. Motion to Execute Construction Contract and Notice to Proceed to New Tech Construction:  
**Motion to Approve:                      Second:                      Approved: Y / N**
3. Miscellaneous:
  - a. Motion to Approve the Required Federal Fiscal Year End SF425 Annual Report:  
**Motion to Approve:                      Second:                      Approved: Y / N**
  - b. Motion to Approve the 2024-2028 CIP:  
**Motion to Approve:                      Second:                      Approved: Y / N**
  - c. Motion to Execute the Fiscal Year 2023 Non-Primary Entitlement Roll Letter:  
**Motion to Approve:                      Second:                      Approved: Y / N**

**Old Business:**

1. **Gene Smith 40 Acres Cash Farm Lease**  
**Motion:                      Second:                      Approved: Y / N**

**New Business:**

**Claims Docket:                      Amount: October: Pending                      November: Pending**  
**Motion:                      Second:                      Approved: Y / N**

**Correspondence:**

**Public Comment:**

**Adjournment: Motion:                      Second:                      Approved: Y / N                      Time:**