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The Michigan City Park and Recreation Board met in regular session on Wednesday, January 19, 2022 at the hour of 5:00 P.M. via Zoom.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Latchford, Freese, and Lange, and Mrs. Sperling (4)

Absent: None (0)

Also present were Ed Shinn, Superintendent; Shannon Eason, Assistant Superintendent; Laura Nirenberg, Park Board Attorney; Dalia Zygas, City Council Liaison; Pat Voltz, Maintenance Director; Chris Kiser; Victor Tieri, Harbor Country Adventures; and Kaleb Goodwin, City IT Department.

- On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the minutes of the January 5, 2022 Park Board meeting.

President Latchford asked if anyone had a quote to submit for the tree work at the golf course. There were none and the submission period was closed.

Assistant Superintendent Eason opened two quotes for tree work at the golf course. The first from Jon's Tree Service in the amount of \$25,975.00 and the second from Green Leaves Tree Service in the amount of \$33,170.00.

- On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board tabled the quotes for review.
- On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the second year of a three-year lease with Harbor Country Adventures for the greenhouse office space.
- On a motion made by Mr. Freese seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Resolution No. 959 transferring lifeguard equipment to the Michigan City Fire Department.

- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached 2022 Michigan City Youth Baseball/Softball League registration forms and fees.
- ❑ On a motion made by Mr. Lange, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached City Kids Day Camp Registration forms and fees.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached job description for the seasonal Golf Pro Shop Manager position.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board tabled the 2022 Golf Professional Independent Contractor Agreement.
- ❑ On a motion made by Mr. Lange, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the 2022 Runnin' for Prestin event in Washington Park and agreed to waive the rental fees for the Tennis Shelter.
- ❑ On a motion made by Mr. Lange, Seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 960 transferring funds from Concession Fund 2053 to Gifts and Donations Fund 2054.

Superintendent Ed Shinn reported on operations at the Golf Course, Maintenance Department, Zoo, and Senior Center.

- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$29,718.43.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #1, 12/26/21 through 01/08/22, in the amount of \$49,793.91.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the following donations to the zoo:

Anonymous in memory of Norma Whybrew	\$ 245.00
Martin Campanella in memory of Norma Whybrew	\$ 50.00
Kessler Foundation for WPA structure improvements	\$ 10,000.00
Anonymous for Share the Care Program (River Otter)	\$ 100.00
Anonymous in memory of Norma Whybrew	\$ 100.00

Nancy Kominiarek in memory of Norma Whybrew	\$ 125.00
Zoo Society for Big Cat House project	\$ 3,000.00
Melissa Ritchie for animal artwork donation	\$ 53.00
Elizabeth Fleek for animal artwork donation	\$ 45.00
Rebecca Netzer for animal artwork donation	\$ 15.00
Don Weinig for animal artwork donation	\$ 33.00
Todd DeJulio for Share the Care Program (Owl)	\$ 85.00
Green Leaves Tree Service - miscellaneous donation	\$ 500.00

- On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the following minor transfers:

Concession Fund 2053

Decrease account number 423.031	Small Tools	\$ 1,000.00
Decrease account number 439.090	Contractual	\$10,000.00
Increase account number 423.032	Small Tools – North Pointe	\$ 1,000.00
Increase account number 439.098	Contractual – North Pointe	\$10,000.00

- On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved payment of invoices totaling \$55.62 which were charged to the department’s credit card.
- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:54 p.m.


 Shannon Eason, Assistant Superintendent


 Kent Lange, Park Board Secretary

Minutes prepared by Shannon Eason