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The Michigan City Park and Recreation Board met in regular session on Wednesday, January 20, 2021 at the hour of 5:00 P.M. via a Zoom webinar.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Latchford, Freese, and Lange, and Ms. Espar (4)

Absent: None (0)

Also present were Ed Shinn, Superintendent; Shannon Eason, Assistant Superintendent; Laura Nirenberg, Park Board Attorney; Trinity Hart, Storie Co. Development; Dalia Zygas, City Councilwoman; Bryant Dabney, City Councilman; and Clarence Hulse, Michigan City Economic Development Corporation.

- On a motion made by Mr. Freese, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the minutes of the January 6, 2021 Park Board meeting.

Trinity Hart of Storie Co. Development presented a proposal for a tiny house development on Bismarck Hill in Washington Park.

- On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached Request for Quotes documents for pest control services.
- On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board agreed to seek an additional appropriation from the Michigan City Common Council to increase lifeguard pay from \$5.00 to \$7.00 per hour.
- On a motion made by Mr. Freese, seconded by Ms. Espar and voted for unanimously by the Board, the Board agreed to request from the City Council, a revision of the 2021 Salary Order to reinstate the Maintenance Director position with an annual salary of \$49,668.52.
- On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board agreed to request from the City Council the following permanent Fund to Fund transfer:

Decrease account no. 2056.502.411.014 seasonal salaries and wages	\$13,060.00
Increase account no. 2056.505.411.013 seasonal salaries and wages	\$13,060.00

- ❑ On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached use agreement for Marquette High School Golf Teams to use the golf course.
- ❑ On a motion made by Ms. Espar, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached NSA/BPA Memorandum of Understanding for the use of Patriot Park in 2021.

Superintendent Shinn reported on operations at the golf course, the Maintenance Department, Patriot Park, and the zoo.

- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$39,288.37.
- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved Payroll #1, 12/13/20 through 12/26/20, in the amount of \$40,124.24.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted a donation from Becky Bowman in the amount of \$100.00 for the Washington Park Zoo and from Krueger Middle School in the amount of \$1,821.79 as reimbursement for picnic table building materials.
- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the following 2020 year end minor transfers:

Admin. 2056.502

Decrease account 411.016	Overtime	\$ 50.00
Increase account 411.015	Board Compensation	\$ 50.00
Decrease account 413.003	Employee Share INPRS	\$1,160.00
Increase account 413.004	Unemployment Compensation	\$ 41.00
Increase account 413.015	Sick Buy Back	\$1,118.00
Increase account 413.016	Longevity	\$ 1.00
Decrease account 435.040	Water	\$ 271.00
Increase account 435.050	Sewage	\$ 271.00

Recreation 2056.503

Decrease account 434.020	Insurance Liability	\$1,142.00
Decrease account 434.040	Insurance Auto	\$1,532.00

Decrease account 435.010	Electric	\$13,398.00
Increase account 434.030	Insurance Property	\$ 8,887.00
Increase account 439.090	Contractual Services	\$ 7,185.00

Zoo 2056.504

Decrease account 413.004	Unemployment Compensation	\$ 4,997.00
Increase account 411.013	Regular Wages/Salaries	\$ 4,997.00
Decrease account 422.034	Zoo Food	\$ 500.00
Increase account 422.037	Clothing/Safety Equipment	\$ 500.00
Decrease account 429.001	Other Supplies	\$ 1,600.00
Increase account 429.999	COVID	\$ 1,600.00
Decrease account 432.040	Telephone	\$ 491.00
Decrease account 435.010	Electric	\$ 3,364.00
Decrease account 435.040	Water	\$ 633.00
Decrease account 435.050	Sewage	\$ 472.00
Decrease account 436.010	Repairs/Maint. Building	\$ 71.00
Decrease account 436.020	Repairs/Maint. Equipment	\$ 1,000.00
Decrease account 439.090	Contractual	\$ 1,384.00
Decrease account 439.094	EAP Services	\$ 200.00
Increase account 434.030	Insurance Property	\$ 6,109.00
Increase account 434.040	Insurance Auto	\$ 1,506.00

Maintenance 2056.505

Decrease account 413.015	Sick Buy Back	\$ 4,326.00
Increase account 413.004	Unemployment Compensation	\$ 4,326.00
Decrease account 423.011	Building Materials	\$ 446.00
Increase account 429.999	COVID	\$ 446.00
Decrease account 435.010	Electric	\$ 8,509.00
Decrease account 435.040	Water	\$ 6,145.00
Decrease account 435.070	Landfill	\$ 3,694.00
Increase account 434.030	Insurance Property	\$12,343.00
Increase account 434.040	Insurance Auto	\$ 5,197.00
Increase account 439.090	Contractual	\$ 808.00

Golf 2062.000

Decrease account 429.001	Other Supplies	\$ 659.00
Increase account 429.999	COVID	\$ 659.00
Decrease account 434.020	Insurance Liability	\$ 2,711.00
Decrease account 434.040	Insurance Auto	\$ 670.00
Increase account 432.040	Telephone	\$ 630.00
Increase account 434.030	Insurance Property	\$ 1,468.00
Increase account 435.010	Electric	\$ 1,283.00

- On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:41 p.m.


Shannon Eason, Assistant Superintendent


Kent Lange, Park Board Secretary

Minutes prepared by Shannon Eason