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The Michigan City Park and Recreation Board met in regular session on Wednesday, February 17, 2021 at the hour of 5:00 P.M. via a Zoom webinar.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Latchford and Lange, and Ms. Espar (3)

Absent: Mr. Freese (1)

Also present were Ed Shinn, Superintendent; Shannon Eason, Assistant Superintendent; Laura Nirenberg, Park Board Attorney; Larry (no last name); Dalia Zygas, City Councilwoman; Leslie Shad; Mike Dempsey, ALCO TV.

- On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the minutes of the February 3, 2021 Park Board meeting.
- On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached Park Department's 2020 4th quarter report.
- On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached Request for Quotes documents for Millennium Plaza Landscaping Services.
- On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached bid documents for the Patriot Park Concession Lease.
- On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached bid documents for the Greenhouse Office Lease.
- On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board tabled the Park Department's 2020 Annual Report.
- On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached Memorandum of Understanding with the Town of Trail Creek for use of baseball fields at Nelson and Congdon Parks.
- On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached letter of support for an application to the National Park Service Rivers, Trails and Conservation Assistance Program.

- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board tabled Patrick Wilkins Entertainment, LLC's request for a lease amendment.

Superintendent Ed Shinn reported on baseball registrations, hiring of seasonal employees, the construction of picnic tables for Krueger Middle School, snow removal, phase III-B of the Singing Sands Trail, zoo preparations for opening day on April 1st, and underground water leak at the zoo, removal of sun shades and needed improvements to North Pointe Pavilion, the construction project at the south course pro shop, and the retirement of Greens Superintendent Randy Durham.

Assistant Superintendent Shannon Eason thanked the Michigan City Common Council for approving an additional appropriation for lifeguard pay raises and for hearing the Ordinance on 2nd and 3rd reading at their meeting on February 16, 2021.

- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$48,314.49.
- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved Payroll #3, 01/10/21 through 01/23/21, in the amount of \$37,944.98.
- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved Payroll #4, 01/24/21 through 02/06/21, in the amount of \$37,792.22.
- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board accepted donations to the zoo from Sue Rux in the amount of \$25.00 and from Barbara Thouvenell in the amount of \$150.00, to Patriot Park from the LaPorte County Convention and Visitor's Bureau in the amount of \$15,000.00 for the 2020 and 2021 NSA/BPA MOU, and for youth baseball sponsorships from Moore's Auto Repair in the amount of \$350.00, from Castle Ford Lincoln in the amount of \$700.00, and from Weber Family Dentistry in the amount of \$350.00.
- ❑ On a motion made by Mr. Lange, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:58 p.m.


Shannon Eason, Assistant Superintendent


Kent Lange, Park Board Secretary

Minutes prepared by Shannon Eason