



**100 E. Michigan Blvd. / Suite 2
Michigan City, IN 46360-3293
Phone (219) 873-1506
Fax (219) 873-1506
www.michigancityparks.com**

The Michigan City Park and Recreation Board met in regular session on Wednesday, March 3, 2021 at the hour of 5:00 P.M. via a Zoom webinar.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Latchford, Freese, and Lange, and Ms. Espar (4)

Absent: None (0)

Also present were Ed Shinn, Superintendent; Shannon Eason, Assistant Superintendent; Laura Nirenberg, Park Board Attorney; Mayor Parry; Dalia Zygas, City Council; and Mike Dempsey, ALCO TV.

- On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the minutes of the February 17, 2021 Park Board meeting.
- On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board tabled the lease amendment request submitted by Patrick Wilkins Entertainment, LLC.

Assistant Superintendent Shannon Eason opened the only quote received for Millennium Plaza Landscaping Services submitted by ServiScape on March 3, 2021 at 12:06 pm. She read the base bid in the amount of \$26,812.20 and alternate 1 bid in the amount of \$19,600.00 for years 2021 through 2023.

- On a motion made by Ms. Espar, seconded by Mr. Lange and voted unanimously by the Board, the Board tabled the quote for review.

Assistant Superintendent Eason reported bids for the Patriot Park Concession Operation were due today at 4 pm and none were received.

- On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board extendrd the Patriot Park Concession Lease bid submission deadline to 4 pm on March 17, 2017.
- On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached COVID-19 Response Plan.

- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board tabled the Washington Park Entry Wall Repair Construction Contract.
- ❑ On a motion made by Mr. Freese, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached pay increases for three administrative positions in the Park Department to bring them in line with other city employees with similar duties.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board revised the attached Policy No 307 of the Employee Handbook titled "Sick Leave" by changing the payment of 4 hours for each sick day sold back to the city to 8 hours per day.

Superintendent Shinn reported on youth baseball, the hiring of seasonal employees, golf course maintenance staff being quarantined due to a case of COVID, the hiring of a new Greens Superintendent, the St. Patrick's Day parade, the opening of the Senior Center, and research on a rapid response vehicle for the lifeguard team.

- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$13,417.65.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #5, 02/07/21 through 02/20/21, in the amount of \$37,790.68.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted a donation for the zoo from Jane Elliot in the amount of \$100.00.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:50 p.m.


Shannon Eason, Assistant Superintendent


Kent Lange, Park Board Secretary

Minutes prepared by Shannon Eason