

## **BOARD OF SANITARY DISTRICT COMMISSIONERS REGULAR MEETING**

**WEDNESDAY, MARCH 22, 2023, 4:00 P.M. 1100 E. EIGHTH STREET**

The meeting was called to order at 4:03 P.M. by President Tm Smith. Commissioners present were Tim Smith, Tim Werner, Holt L. Edinger and Chris Yagelski.

Staff present for the meeting were:

Milorad Milatovic, General Manager

Steven M. Stanford, Operations Manager

Scott Kistler, Financial Manager

Rachel McCline, Human Resources Assistant

Karen Zeiger, Staff Accountant

John Gorczyca, District Engineer

Also present for the meeting were:

Daniel McCoy, Daniel McCoy & Associates, LLC

Eileen O'Shea Smiertelny, Pearl Street People Association

Joann Dillard, Pearl Street People Association

Kerry Steinborn, Pearl Street People Association

Jeffery Wright, Haas & Associates, LLC

Don Przybylinski, City Council Liaison

Paul Przybylinski, City Councilman

### **Minutes**

Mr. Edinger made a motion to approve the February 22, 2023, Regular Meeting Minutes, contingent on revisions made to page 5 – seconded by Mr. Yagelski. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

### **Public Comment**

City Councilman Paul Przybylinski addressed the Board regarding the sewer issues in the 400 block of Pearl Street. Councilman P. Przybylinski expressed distress when it was discovered that none of the ARPA funding was allocated to make necessary sewer repairs. Councilman P. Przybylinski advised that a lot of the sanitary sewers in Michigan City were installed in the 1920's and need to be updated.

Eileen O'Shea, former resident of 413 Pearl Street addressed the Board regarding the continuous sanitary sewer issues in the 400 block of Pearl Street. It was noted that the tree roots in the sewer system are from trees on City property. Ms. O'Shea advised that the residents are not allowed to cut down or plant trees on the easement, however they are responsible for the maintenance of the sanitary sewer lines in the easement. Ms. O'Shea said that this matter has created a financial hardship for the residents in the 400 block of Pearl Street.

Mr. Smith advised that Sanitary District officials assess the matter and make a recommendation on how to remedy the situation.

Councilman Don Przybylinski mentioned that he will do the utmost that he has in his power to rectify the matter.

Councilman D. Przybylinski advised that there are two (2) unused garbage trucks collecting water that will create mosquito breeding as the weather warms up. Councilman D. Przybylinski also mentioned that the trucks are blocking the future expansion of the Animal Control Dog Kennel Facility.

Mr. Milatovic advised that he plans to pursue the matter regarding the garbage trucks. Regarding Pearl Street, Mr. Milatovic reported that the sewer lines have been videoed in the past, indicating no structural issues. Mr. Milatovic suggested that the City Council appropriate funding that could be applied towards making any necessary repairs.

### **Safety Report**

Mr. McCoy reported that there were no recordable injuries in the Refuse Department and Water Reclamation Department in the month of February.

### **Financial Report**

As of February 28, 2023

Operating Fund: \$558,336.97

Horizon Municipal Fund: \$4,270.17

Improvement Fund: \$1,095,696.47

Vehicle Replacement Fund: \$214,464.04

Equipment Replacement Fund: \$750,754.00

Operating Grant Fund: \$0.00

Indian Springs Project Fund: \$4,763.01

Whippoorwill Project Fund: \$296.52

SRF Debt Reserve Fun: \$509,231.00

SRF Bond & Interest: \$53,454.40

Storm Water Fund: \$661,769.62

Refuse Municipal Fund: \$1,479.78

Refuse Fund: \$1,199,390.59

Special Revenue Fund: \$4,778.90

Levy Excess Fund: \$8,522.14

Tax Levy Excess Grant Fund: \$4,324.78

Rainy Day Fund: \$0.00

Karwick Remediation Fund: \$217,733.92

Mr. Kistler provided the Board with the February 2023 Budget Performance Reports for the Operating, Refuse and Storm Water Funds.

Mr. Kistler submitted **Resolution No. 1463-23 Revised Salary Ordinance** and recommended approval of the same.

Mr. Edinger made such a motion – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

### **Update of Projects**

Mr. Milatovic announced that the Spring Cleanup will begin on March 27, 2023, through May 5, 2023.

Mr. Stanford advised that there were no updates regarding the **3.2 Acre Parcel Located Near Central Maintenance**.

Regarding the **6-Acre Land Donation Near Hitchcock Facility**, Mr. Stanford reported that the consultant is in the final stages of preparing an updated Phase I Environmental Site Assessment (ESA).

Regarding the **White Ditch Maintenance Project**, Mr. Stanford submitted a Certificate of Substantial Completion and recommended approval of the same.

Mr. Werner made such a motion – seconded by Mr. Yagelski. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

Mr. Stanford submitted a Pay Request from HRP Construction Inc., in the amount of \$68,306.76 and recommended approval of the same.

Mr. Edinger made such a motion – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

Mr. Stanford submitted a Pay Request from HRP Construction Inc. for retainage. Mr. Stanford recommended Board approval to table the release of retainage until Sanitary District officials review the project's design and permitting process.

Mr. Werner made such a motion – seconded by Mr. Edinger. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

Regarding the **Filter Building Control System**, Mr. Milatovic advised that there were supply chain issues causing a delay in receiving cards for the control system. This caused the District to have two (2) sets of cards in its possession. Mr. Milatovic advised that the other set of cards were purchased through Amazon, with a 30-day return policy. The Sanitary District is waiting to make certain that the cards Shambaugh obtains are fully functional before they are returned.

Mr. Smith recommended that the Sanitary District keep at least a couple of cards for back up.

Mr. Milatovic advised that April 1, 2023, the Sanitary District will begin its disinfection program, with anticipation of recreational use.

Mr. Stanford reported no updates regarding the **Striebel Pond Restoration Project**.

**300 N. and U.S. Highway 421 Sewer Project**

Mr. Gorczyca advised that there were some issues with Northern Indiana Public Service Company (NIPSCO), regarding poles at the intersection of U.S. Highway 421 and 300 N.

Mr. Gorczyca reported that the water main installation continues to be the major controlling operation as D & M Excavating Inc. has completed boring of the pipe under the north side of the intersection of U.S. 421 and 300 N.

**Repair of Sanitary Sewer – 1100 Block of Earl Road**

No updates

**Laboratory Building Structural Evaluation**

Mr. Stanford advised that the Sanitary District received a proposal from DLZ Industrial on March 21, 2023, and provided it to the Board for their review. Mr. Stanford mentioned that the initial assessment is in the amount of \$3,500.00.

**Carroll Avenue Sewer Extension**

Mr. Stanford reported that Haas & Associates continues to work on this project.

**Laboratory Accreditation**

Mr. Stanford noted that the auditor found deficiencies in the paperwork documentation. Mr. Stanford added that the Sanitary District prepared and submitted the necessary corrective action. Mr. Stanford mentioned that there are four (4) items that will need follow-up by the middle of next month (April).

**RFB for WWTP Digester Maintenance and Holding Tank Mixing**

Mr. Stanford advised that the Sanitary District officials will have a Request for Bids available at the next Regular Meeting.

**RFQ/RFB for EV Utility Vehicles**

Mr. Stanford reported that the Sanitary District received correspondence from the National Auto Fleet Group. It was determined that General Motors closed the 2023 Chevy

Bolt EV government factory order bank. General Motors is awaiting 2024 pricing to be released summer 2023.

**Semi Tractor Replacement**

Mr. Stanford reported that the Sanitary District sent two (2) Collections Department employees to test drive a 2015 International Prostar in the amount of \$67,500.00. Mr. Smith recommended that the Sanitary District retrieve two (2) additional quotes and submit them to Attorney Meyer for his review.

Mr. Werner made a motion to approve and allow the Sanitary District to retrieve two (2) additional quotes as recommended by Mr. Smith - seconded by Mr. Yagelski. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

**Pickup Truck Replacement**

Mr. Stanford advised that the Sanitary District is down a pickup truck and currently renting one as a replacement. Mr. Stanford advised that the Sanitary District is looking into purchasing a pickup truck for the Collections Department.

**Lincoln Avenue Sewer Replacement Project**

Mr. Stanford reported that Haas & Associates LLC provided the Sanitary District with draft Plans and Specifications of the project. Mr. Wright advised that the sewer has been televised and it has been determined that the sanitary sewer line is damaged.

Mr. Yagelski made a motion to allow the Sanitary District to issue a Request for Bids for the Lincoln Avenue Sewer Replacement Project – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

**431 Washington Street lateral/Tap Replacement**

Mr. Stanford advised that the plumbing within the structure is full of grout in addition to the lateral sanitary sewer line. The Sanitary District received a plumbing repair estimate from H&G Plumbing and Heating in the amount of \$18,195.00. Mr. Stanford advised that the Sanitary District is seeking approval from the Board to accept the liability and reimburse the respected customer for the project.

Mr. Smith advised that the matter be tabled until Attorney James Meyer returns at the next Regular Meeting. Mr. Stanford understood.

**Karwick Nature Park**

No updates

**Pretreatment Program Annual Report**

Mr. Stanford reported that there were no incidences of noncompliance.

**Long Beach Country Club**

Mr. Stanford recommended Board approval in principle, allowing the Long Beach Country Club to tie into the City of Michigan City's sanitary sewer.

Mr. Werner made such a motion – seconded by Mr. Yagelski. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

**Marquette Mall Sewer Easement and Transfer Agreement**

Mr. Stanford advised that there is a private sewer at the Marquette Mall which serves a public purpose. Mr. Stanford then recommended Board approval, allowing the Sanitary District to obtain an easement and gain ownership of the sewer.

Mr. Smith advised that the matter be tabled until Attorney James Meyer returns at the next Regular Meeting. Mr. Stanford understood.

**Personnel**

Mr. Stanford advised that an employee wishes to pursue a Certified Drivers License by attending truck driving classes at Ivy Tech. For the employee to do so, they must take an unpaid leave of absence. Mr. Stanford noted that the employee has intentions to remain an employee with the Sanitary District upon completion of the trucking classes. Mr. Stanford then recommended approval from the Board.

Mr. Edinger made such a motion – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

**MCSAN Staff Monthly Reports**

Mr. Stanford provided the Board with the Sanitary District staff reports.

Mr. Edinger made a motion to approve and allow **Revenue and Tax Levy Claims for Payment** – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

**Old Business**

None

**New Business**

None

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**Next Regular Board of Commissioners Meeting – Wednesday, April 26, 2023 – 1100 E.  
Eighth Street at 4:00 P.M.**



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Holt L. Edinger Secretary