

Michigan City Community Enrichment Corporation
Zoom Meeting
Regular Meeting April 22nd, 2021

Call to Order: The meeting was called to order by President George Kazmierczak at 5:03 p.m.

Roll Call: Present - President George Kazmierczak, Secretary/Treasurer Steve Janus, Bret Cox, Chris Carter, Pete Xidias, Kenny Fly and Sue Webster. Not present was Connie Anderson with an excused absence. Also in attendance was Board Attorney Mary Lake. A quorum was reached. New Board Member Kenny Fly, Sr. was welcomed by the Board. We have a new Board Member, Candice Nelson who was just appointed by the Mayor.

Election of Officers: Attorney Mary Lake led the Election of Officers for the new year. No one contacted Attorney Lake that they wished to be listed on the slate so nominations will be taken from the floor. George Kazmierczak nominated Chris Carter for President. Kenny Fly seconded motion. Sue Webster nominated George Kazmierczak for President, seconded by Pete Xidias. Mary Lake called for a roll call vote. Voting for Chris were George Kazmierczak and Kenny Fly. Voting for George were Bret, Pete, Steve, Chris and Sue. Current President George Kazmierczak was re-elected to serve as President. Pete Xidias nominated Chris Carter to serve as Vice President, seconded by Bret Cox. No other nominations were made. All in favor for Chris Carter to serve as Vice President. Sue Webster nominated Steve Janus to serve as Secretary/Treasurer, seconded by Pete Xidias and Bret Cox. No other nominations were made. All in favor for Steve Janus to continue as the Secretary/Treasurer. President George Kazmierczak remarked that as allowed by our By-Laws that the Secretary/Treasurer can be split offices however we have not done that and we hire an Independent Contractor to perform the secretarial duties for the Board. The By-Laws state that a Board Member can be an Independent Contractor and hired Susan Webster in October 2016 to perform a variety of secretarial duties as an Administrative Assistant. No contract was presented at that time for the position. Pete Xidias made a motion to retain Susan Webster as the Independent Contractor, seconded by Chris Carter. Sue Webster abstained. All other Board Members voted in favor. Susan Webster is retained as the Administrative Assistant.

At this time President George Kazmierczak discussed a variety of rules that pertain to this Board. We are not subject to the Open Door Policy. Only invited guests can attend our Board Meetings. No taxpayer money is involved in the Michigan City Community Enrichment Corporation. Mary Lake confirmed this information as she has recently spoken to Dustin Malloy, attorney with the Indiana Gaming Commission regarding our contract with them.

Approval of Minutes: Motion made by Bret Cox to approve the minutes, seconded by Pete Xidias. Kenny Fly abstained as he was not a Board Member at that meeting. All in favor. Approved.

Financial Statement: Secretary/Treasurer Steve Janus presented the Harbour Trust March 2021 Financial Statement. Beginning balance was \$671,272.94. Disbursements included \$370.00 for the Administrative Services for Susan Webster and \$35.60 for Postage for Grant

Award Checks and \$639,206.00 for Grant Award Disbursements. Administrative Expenses were \$139.85. Total Investment Income was \$2.82. Investment change was \$0.00. Ending balance for March 2021 was \$31,524.31. Sue Webster moved to accept the statement as presented. Seconded by Bret Cox. All in favor.

Claims: President George Kazmierczak presented three claims for payment. The Invoice for Administrative Assistant Susan Webster for \$300.00 along with a postage receipt for \$13.40 for letters mailed. Bret Cox moved to pay the total of \$313.40 seconded by Pete Xidias. Susan Webster abstained. All others in favor, Motion passes. An Invoice for Attorney Mary P. Lake totaling \$2,912.00 was submitted. This covers the time period of December 2020 thru March 2021. Motion by Bret Cox to pay, seconded by Pete Xidias. All in favor, Motion passes.

Attorney Update: Mary Lake has contacted Somerset CPA's and Advisors/Rowley & Company regarding the IRS issues for the 2019 taxes late payment and interest and they have stated that it was not submitted late. Attorney Lake has been in contact with the IRS four times regarding this matter and are close to resolving the matter.

Rodney McCormick, a Michigan City resident, contacted the Michigan City Community Enrichment Corporation for information regarding grants awarded in 2020 and 2021 and information regarding applicants that applied however did not receive grants. The Grant Awards are posted for anyone to see and he can find the 2020 Grant Awards listed on the MCCEC City Website page. The Grant Awards for 2021 were made public the last week of March, printed in the local newspaper and posted on the City Website. Information for grant applicants not receiving grant awards from the MCCEC is not public information. Attorney Lake has provided this information to the City Clerk's office and the Attorney for the City of Michigan City.

Old Business: The Board discussed four Quarterly Reports regarding unspent 2020-2021 Grant Awards. Grant # 405, MCAS Future Wolves Elementary Sports Program had an unspent balance of \$262.00 of their \$4,200 grant. They stated that due to the Pandemic they could not spend this amount and requested spending it in the next grant cycle. Pete Xidias motioned that they be allowed to spend it within 30 days and at that time they must return any unspent funds. Seconded by Chris Carter. Sue Webster voted Nay, all other Board Members voted Aye. Motion passes. The Administrative Assistant will email the MCAS regarding this decision.

Two Quarterly Reports for the 2020-2021 grant cycle were submitted by the NCCAA with unspent funds. Grant # 428 for the Children's Vision Screening Program had an unspent amount of \$4,223.38. Grant # 430 for the Wheelchair Ramp Program had an unspent amount of \$3,066.51. The Board discussed this matter. Chris Carter made a motion for both grants to allow them to contact us with a description of how they can spend the money within the next 30 days. They will need to spend the unspent funds within 30 days or return any remaining funds to us. Seconded by Kenny Fly. All in favor. Motion passes. Administrative Assistant will notify the NCCAA by email regarding our decision.

The Quarterly Report for Grant # 468 for the Anthony Adams House Save Our Youth Program had unspent funds of \$2,000 which is the total of the grant award. The grant award was for beds, bedding supplies, towels and washcloths for an overnight emergency shelter for youth under 18 years of age on North Woodland Ave. Due to the Pandemic none of the money was spent however in the March Quarterly Report it was stated that the company providing the beds would be operating and delivering the items in August 2021. The Board discussed this report and motion was made by George Kazmierczak to allow 30 days for the Anthony Adams House to provide us with an Agreement or Contract providing this information or they will need to return the \$2,000. Seconded by Chris Carter. Sue Webster voted Nay. All others voted Aye. Motion passes.

New Business: President Kazmierczak discussed that in the upcoming months we will need to discuss any updates for the next grant cycle which will begin in mid-September. This will include online updates, the grant applications and the grant writing workshop.

Board Comments: Bret Cox announced that if we want to meet in person he will set up a meeting area for us at the Blue Chip. Sue asked if masks are mandatory and he said yes they are.

Kenny Fly stated that he is glad to be a Board Member on this Board. Sue told him she updated his MCCEC website information to be listed as a Board Member.

Next Board Meeting: Wednesday, May 12th, 2021 at 5:00 pm.

Adjournment: Motion made by Steve Janus to adjourn meeting at 6:40 pm, seconded by Chris Carter. All in favor. So adjourned.

Submitted by Susan Webster.