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The Michigan City Park and Recreation Board met in regular session on Wednesday, May 17, 2023 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Latchford, Freese, Glidden, and Mrs. Sperling (4)

Absent: None (0)

Also present were Ed Shinn, Superintendent; Shannon Eason, Assistant Superintendent; Laura Nirenberg, Park Board Attorney; Pat Voltz, Maintenance Director; Jamie Huss, Zoo Director; Bruce Manner, Michigan City Port Authority Board; Marty Nieman, Golf Manager; Bryant Dabney, City Council Liaison; and Drew White, ALCO TV.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board approved the minutes of the May 3, 2023 Board meeting.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board approved the attached Change Order No. 8 with Holladay Construction Company for the Big Cat exhibit at the zoo.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board approved the attached amendment number one to the Wolves Soccer Club Memorandum of Understanding allowing them use of the Patriot Park parking booth.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached request submitted by James Affeld to host a free community concert at the amphitheater on August 26, 2023 and agreed to waive the rental fee.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board approved the submission of the attached ZAA Accreditation Application by Zoo Director Jamie Huss.

- ❑ On a motion made by Mrs. Sperling, seconded by Mr. Glidden and voted for unanimously by the Board, the Board approved the revisions to the Program License Agreement.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Greenhouse Lease Bid Notice, replacing the notice approved at the last meeting.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Resolution No. 1007, transferring money in Maintenance Fund 2204.505.
- ❑ On a motion made by Mr. Glidden, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Resolution No. 1008, transferring money in Admin Fund 2204.502.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board approved discounted rates for the Michigan City High School Athletic Department's annual golf outing.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board approved using the attached Special Purchase Policy for the Professional Services Agreement for Pesticide Treatments at the Golf Course.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Glidden and voted for unanimously by the Board, the Board approved the attached Professional Services Agreement for Pesticide Spraying at the Golf Courses with John Marshall.

Superintendent Shinn reported on the youth baseball league, golf operations, the glass panel replacement at North Pointe Pavilion, and the fencing project at Patriot Park.

Superintendent Shinn reported five small trees were broken off in the tree lawn along Lake Shore Drive in Fedder's Alley, wooden railings were broken on the walkway to Peanut Bridge and a picnic table was stolen from Winding Creek Cove Park.

- ❑ On a motion made by Mr. Glidden, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$185,173.49.
- ❑ On a motion made by Mr. Glidden, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #9, 04/6/23 through 04/29/23, in the amount of \$79,990.72.

- ❑ On a motion made by Mr. Glidden, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted a donation from Kroger in the amount of \$82.53.
- ❑ On a motion made by Mr. Glidden, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the following minor transfers:

Concession Fund 2507.000

Decrease account no. 422.031	House Supplies	\$1,000.00
Increase account no. 423.031	Small Tools	\$1,000.00

- ❑ On a motion made by Mr. Glidden, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved payment of invoices totaling \$3,238.59 charged to the department's credit card.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 6:02 p.m.


 Shannon Eason, Assistant Superintendent


 Tim Glidden, Park Board Secretary

Minutes prepared by Shannon Eason