REGULAR MEETING - June 4, 2022

ZOOM MEETING

The Board of Public Works, and Safety of the City of Michigan City, Indiana met in regular session on Wednesday afternoon, June 4, 2022, at the hour of 8:30 a.m., local time, hosted by "ZOOM" and streamed live on "My Michigan City" Facebook page.

The meeting was called to order by President Harris, who presided.

Noted present: Keith Harris, Virginia Keating, Duane Parry (3)
Absent: ( )

A QUORUM WAS NOTED PRESENT.

Also noted in attendance: Amber Lapaich, Corporate Counsel (Absent)
Kaleb Goodwin, IT
Gale Neulieb, City Clerk
Dawn Debald, Deputy Clerk
Kristina Zawacki, Assistant Deputy Clerk

APPROVAL OF MINUTES

President Harris asked if there were any corrections to the minutes from the Regular Meeting of May 6, 2022.

Vice-President Keating made the motion to approve the minutes from the Regular Meeting of May 6, 2022. The motion was seconded by Mayor Parry and carried as follows:

A YES: MEMBERS Harris, Keating and Parry (3). NAYS: ( ). Motion Carries.

PLACEMENT OF BANNERS - Lorraine Conners-Cates, representing Michiana Humane Society, 722 IN-212 is requesting approval for use of City lamp posts to display 18 banners in various locations in Michigan City; from June-July 2022.

Council President Keith Harris stated that according to their proposal the banners are created by students at Pine School with a grant that was provided by the Michigan City Public Arts Committee. Mr. Harris questioned if they are required to provide a certificate of insurance in order to hang the banners.

Mayor Parry agreed that he did not have an answer and that he would make the motion to approve this pending clarification of these requirements; that they are providing their own insurance.

The motion was seconded by Vice President Virginia Keating and carried as follows:

A YES: MEMBERS Harris, Keating and Parry (3). NAYS: ( ). Motion Carries.

LEASE AGREEMENT - Approval of agreement (Extension of term) between the City of Michigan City, Indiana and The American Red Cross; extension is for a period of three (3) years commencing on August 1, 2022 expiring July 31, 2023.
President Harris stated this is the EMA building on Washington Park Boulevard. Mr. Harris spoke with Corporate Counsel Amber Lapaich and she has no issues with this contract; he also talked to EMA and they are in favor of it as well and that it was a good deal.

President Harris asked the Board if they had any questions or comments. Mayor Parry stated that he would be interested in knowing the dollar amounts associated with the lease or paid usage for the use of the facility. President Harris replied that the lessee shall pay $2,350 per each calendar year in the beginning of the year. This lease expires July 31, 2023. We either purchased or were given the building when the American Red Cross moved, but they still utilize the building for certain things and storage and that is why the lease comes into play.

Vice President Keating stated that this has been an ongoing arrangement and the base rent is a dollar a month; also they are to pay the utilities that are $2,350 per year and they pay that in advance. Mayor Parry supports this agreement stating that having the Emergency Response Organization is vital to the city and he would not penalize the Red Cross financially in any way.

Mayor Parry made the motion to renew the lease for another three (3) years between the City of Michigan City and The American Red Cross commencing on August 1, 2022 and expiring on July 31, 2023. The motion was seconded by Vice President Keating and carries as follows: A YES: MEMBERS Harris, Keating and Parry (3). NAYS: ( ). Motion Carries.

APPROVAL OF AGREEMENT—Agreement between The Board of Public Works and Safety and Indiana Landmarks—contract term commences January 1, 2022 and shall be completed by December 1, 2022; in the amount of $7,500 plus membership.

President Keith Harris stated that this has been an ongoing issue; Indiana Landmarks Association helps the city with identifying landmarks, properties, and historical values. They have been doing work since the 1st of the year; they also have presented a bill to the Controllers office. It cannot be paid until the Board approved the bill; we are behind due to the Corona Virus issue and the way we have dealt with meetings. Mayor Parry asked for clarity on how many years we have had this contract/agreement in place with Indiana Landmarks. Ms. Keating said we have had it at least the last three (3) years but can’t recall beyond that. Mayor Parry also asked for clarity on how much the membership costs. Mr. Harris stated that the discounted membership for each commission member is $35 per year. Mayor Parry stated that he is okay with that amount to be spent.

President Harris asked if there were any other questions or comments for this agreement. With hearing none he asked to have the motion for approval.

Vice President Keating made the motion to approve the agreement between The Board of Public Works and Safety and Indiana Landmarks—contract term commences January 1, 2022 and shall be completed by December 1, 2022 in the amount of $7,500 plus membership. The motion was seconded by Mayor Parry and carried as follows: A YES: MEMBERS Harris, Keating and Parry (3). NAYS: ( ). Motion Carries.
Mayor Parry made the motion to approve the claims docket for May 18, 2020. The motion was seconded by Vice President Keating. Mayor Parry questioned the difference in the amount of Health and Life between May 18, 2020 claims and June 1, 2020 claims. President Keith stated that he thinks that would be a better question to ask City Controller Yvonne Hoffmaster as she would be able to explain better. Mayor Parry stated he would get in contact with her and report back at the next meeting. Mayor Parry made the motion to approve the June 1, 2020 claims. Vice President Keating seconded the motion and carried as follows:

A YES: MEMBERS Harris, Keating, and Parry (3). NAYS: (0). Motion Carries.

PAYROLL DOCKET  
May 8, 2020  
City Payroll Total: $515,467.51  
May 22, 2020  
City Payroll Total: $565,432.89  

Vice President Keating made the motion to approve the Payroll Claims as presented. The motion was seconded by Mayor Parry and carried as follows:

A YES: MEMBERS Harris, Keating, and Parry (3). NAYS: (0). Motion Carries.

President Harris stated that there was one more item that didn’t make it on the agenda in time. Mainstreet Association is applying for a preserving women’s legacy grant. It is from the Indiana Humanities and Indiana Office of Communities and Rural Affairs. This is a matching grant; the grant is up to an amount of $4,000; they have already raised their matching portion of $4,000, so there is no money outlay from the city whatsoever. Before they can submit their grant, what they are looking for from the Board is permission to locate a sculpture; they would like to put it at Charles Westcott Park on Michigan Boulevard. The only drawback is that they need an approval of the design for this sculpture from the Public Arts Committee. So, if the Board were to approve this there is no cash outlay from the city. If the Board approves the location for the sculpture it would have to be pending the approval of the design by the Public Arts Committee. Mainstream Association has until June 15th to submit their grant; they need their location to put into their grant.
President Harris asked if there were any questions or comments.

Mayor Parry stated that considering Mainstreet Association needs approval by June 15 or Parry would make a motion to approve the placement of the sculpture pending the approval of the Public Arts Commission and an acceptable location. President Harris stated that they need to specify the location in their grant. Their asking for placement in Charles Westcott Park due to the artwork Honoring Michigan City born Naomi Anderson an important suffragette in the 19th century. That is why they are looking for this location, and they must give a general area of where it is going to be.

Mayor Parry made the motion to approve pending the exact location sculpture. Vice President Keating seconded the motion and carried as follows: A YES: MEMBERS Harris, Keating, and Parry (3). NAYS: ('). Motion Carries.

President Harris asked if there were any Board comments.

Vice President Virginia Keating made the motion to adjourn. The motion was seconded by Mayor Parry and carried as follows: A YES: MEMBERS Harris, Keating and Parry (3). NAYS: ('). Motion Carries.