



MICHIGAN CITY PARK BOARD
Meeting Agenda, Wednesday, August 18, 2021 at 5 p.m.
City Hall in the Council Chambers (lower level)
100 E. Michigan Blvd., Michigan City, IN 46360

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Minutes of Previous Meeting (August 4, 2021)**
- 4. Project Updates**
- 5. Old Business**
- 6. Tabled Business**
- 7. New Business**
 - a. Walker Street Community Garden Memorandum of Understanding**
 - i. Public Comment / Vote**
 - b. Park Department's 2021 2nd Quarter Report**
 - i. Public Comment / Vote**
 - c. Animal Disposition Request**
 - i. Public Comment / Vote**
- 8. Reports of Officers**
 - a. Superintendent's Report**
 - i. Vandalism Report**
- 9. Planning Commission Liaison Report – Ms. Espar**
- 10. Port Authority Liaison Report – Mr. Freese**
- 11. Zoo Society Liaison Report – Mr. Lange**
- 12. Attorney's Report**
- 13. Director Reports**
- 14. Department Finances**
 - a. City Claims**
 - b. Payroll No. 17**

- c. Reports of Gifts and Donations
 - d. Minor Transfers
 - e. Zoo Endowment Bills
 - f. Board of Works Bills
 - g. Credit Card Charges
15. Comments from the Public
 16. Comments from the Park Board
 17. Adjourn

DATE AND TIME OF NEXT PARK BOARD MEETING: Wednesday, September 1, 2021 at 5 p.m.



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The Michigan City Park and Recreation Board met in regular session on Wednesday, August 18, 2021 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Freese and Lange, and Ms. Espar (3)

Absent: Mr. Latchford (1)

Also present were Ed Shinn, Superintendent; Shannon Eason, Assistant Superintendent; Laura Nirenberg, Park Board Attorney; and Elizabeth Emerick, Assistant Zoo Director, Dalia Zygas, City Councilwoman; Patrick Voltz, Maintenance Director; John Pahs, Justin Schmidt, Kirk Shoemaker, Eduardo Cordoso, and Troy Church, Skydive Windy City; Andre Steele, ALCO TV.

- On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the minutes of the August 4, 2021 Park Board meeting.
- On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached Memorandum of Understanding with the Community Development Block Grant for the 2021-2022 Walker Street Community Garden.
- On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board tabled the Park Department's 2021 2nd Quarter Report for public comment.
- On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached animal disposition request submitted by the Washington Park Zoo.
- On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached Resolution No. 937 transferring money in Maintenance Fund 2056.505.

- ❑ Superintendent Ed Shinn reported on the 2021 Great Lakes Grand Prix, park inspections, the upcoming Youth Baseball League parents meeting, repairs done to the large ball field at Gardena Park, the upcoming Youth Baseball Camp, and volunteers assisting the department.

- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board accepted a donation for the zoo in the amount of \$12,000.00 from WHM Plumbing and Heating.

- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached minor transfers:

Maintenance Fund 2056.505		
Decrease account no. 411.014	Seasonal Wages	\$10,000.00
Increase account no. 411.016	Overtime	\$10,000.00

- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached minor transfers:

Concession Fund 2053.000		
Decrease account no. 411.014	Seasonal Wages	\$ 490.00
Increase account no. 413.004	Unemployment	\$ 490.00

- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached minor transfers:

Recreation Fund 2056.503		
Decrease account no. 411.014	Seasonal Wages	\$ 4,870.00
Increase account no. 411.016	Overtime	\$ 1,693.00
Increase account no. 413.003	INPRS	\$ 1,483.00
Increase account no. 413.005	Health Insurance	\$ 1,593.00
Increase account no. 413.013	Deferred Comp	\$ 101.00

- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$96,395.04.

- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved Payroll #17, 07/25/21 through 08/07/21, in the amount of \$96,174.19.

- On a motion made by Mr. Lange, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:27 p.m.


Shannon Eason, Assistant Superintendent


Kent Lange, Park Board Secretary

Minutes prepared by Shannon Eason