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**The Michigan City Park and Recreation Board** met in regular session on Wednesday, September 1, 2021 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

**Present: Messrs. Latchford, Freese, and Lange, and Ms. Espar (4)**

**Absent: None (0)**

**Also present were** Ed Shinn, Superintendent; Shannon Eason, Assistant Superintendent; Laura Nirenberg, Park Board Attorney; Dalia Zygas, City Council Liaison; Jamie Huss, Zoo Director; Pat Voltz, Maintenance Director; Terry Greetham, City Event Director; Bruce Manner, Port Authority Liaison; and Kaleb Goodwin, City IT Department.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the minutes of the August 18, 2021 Park Board meeting.
- ❑ On a motion made by Mr. Freese, seconded by Ms. Espar and voted for unanimously by the Board, the Board removed the Park Department's 2021 2<sup>nd</sup> Quarter Report from the table.
- ❑ On a motion made by Mr. Lange, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached Park Department's 2021 2<sup>nd</sup> Quarter Report.
- ❑ On a motion made by Ms. Espar, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the use of the Senior Center on Saturday, December 11, 2021 for a chili cookoff sponsored by the Michigan City Zoological Society and agreed to waive the fees.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached Memorandum of Understanding with Michigan City Area Schools Corporation for the Wolves Environmental Restoration Team project at Hansen Park.

- ❑ On a motion made by Ms. Espar, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the attached plans for the 2021 Boo at the Zoo events.
- ❑ On a motion made by Mr. Freese, seconded by Ms. Espar and voted for unanimously by the Board, the Board approved the attached Resolution No. 938 transferring money in Zoo Fund 2056.504.

Superintendent Shinn reported on operations at the Senior Center, the Park Maintenance Department, Patriot Park, the golf courses, the zoo, and the Washington Park Lifeguard Team.

- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$68,995.52.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #18, 08/08/21 through 08/21/21, in the amount of \$83,480.39.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted the following donations:

Zoo donation from wishing well	\$ 66.50
Zoo donation from racer coins	\$ 109.81
Zoo donation from Zack grant	\$17,282.69
NIPSCO rebate for work at Senior Center	\$ 333.74
Patrick Wilkens Entertainment for North Pointe Pavilion Security	\$ 1,670.00
Singing Sands Ribbon Cutting donation from Butler, Fairman & Seufert	\$ 500.00

- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the following minor transfers:

Zoo Fund 2056.504		
Decrease account no. 432.02	Postage	\$ 95.00
Decrease account no. 432.030	Travel	\$ 570.00
Decrease account no. 439.091	Education	\$ 475.00
Decrease account no. 439.090	Contractual	\$2,369.00
Decrease account no. 435.010	Electric	\$4,868.00
Increase account no. 434.030	Insurance Property	\$1,556.00
Increase account no. 434.020	Insurance Liability	\$ 111.00
Increase account no. 434.040	Insurance Auto	\$1,842.00
Increase account no. 435.040	Water	\$1,079.00
Increase account no. 435.050	Sewage	\$3,789.00

- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese the Board approved invoices charged to the department's credit card in the amount of \$33.14.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:24 p.m.

  
Shannon Eason, Assistant Superintendent

  
Kent Lange, Park Board Secretary

Minutes prepared by Shannon Eason