

BOARD OF SANITARY DISTRICT COMMISSIONERS REGULAR MEETING

WEDNESDAY, SEPTEMBER 28, 2022, 4:00 P.M. 1100 E. EIGHTH STREET

The meeting was called to order at 4:10 P.M. by President Tim Smith. Commissioners present were Tim Smith, Tim Werner, Holt L. Edinger and Chris Yagelski.

Staff present for the meeting were:

Milorad Milatovic, General Manager
Steven M. Stanford, Operations Manager
Scott, Kistler, Financial Manager
Rachel McCline, Human Resources Assistant
Karen Zeiger, Staff Accountant
John Gorczyca, District Engineer
James B. Meyer, Legal Counsel

Also present for the meeting were:

Dan McCoy, Daniel McCoy & Associates, LLC
Don Przybylinski, Michigan City Councilman
Jeff Wright, Haas & Associates, LLC

Minutes

Mr. Edinger made a motion to approve the Wednesday, August 24, 2022, Regular Meeting Minutes – seconded by Mr. Werner. There being no question or comment on the matter, the motion carried 4 – 0 in favor.

Public Comment

Councilman Don Przybylinski asked if there had been any correspondence regarding the reimbursement invoice to the Town of Long Beach. Mr. Kistler said no, adding that he hopes to have an update at the next meeting.

Mr. Wright complimented the company working on the median along Michigan Boulevard.

Safety Report

Mr. McCoy reported that there was 1 recordable injury in the Water Reclamation Department and 0 recordable injuries in the Refuse Department in August 2022.

Financial Report

As of August 31, 2022

Operating Fund: \$1,035,328.52
Horizon Municipal Fund: \$5,653.13
Improvement Fund: \$973,996.47
Vehicle Replacement Fund: \$154,464.04
Equipment Replacement Fund: \$570,754.00
Operating Grant Fund: \$0.00

Indian Springs Project Fund: \$9,791.40
Whippoorwill Project Fund: \$635.40
SRF Debt Reserve Fund: \$501,063.28
SRF Bond & Interest Fund: \$52,535.43
Storm Water Fund; \$727,405.77
Refuse Municipal Fund: \$1,153.82
Refuse Fund: \$1,430,899.47
Special Revenue Fund: \$3,359.75
Levy Excess Fund: \$8,522.14
Tax Levy Grant Fund: \$70,196.47
Rainy Day Fund: \$0.00
Karwick Remediation Fund: \$219,369.48

Mr. Kistler provided the Board with the August 2022 Budget Performance Reports for the Operating, Refuse and Storm Water Funds.

Councilman Don Przybylinski asked about the status of acquiring new garbage trucks for the Refuse Department. Mr. Kistler advised that Sanitary District officials plan to attend the American Rescue Plan Act (ARPA) meeting to seek funding.

Mr. Kistler submitted a Supplemental Agreement – Asset Management Plan from Short Elliot & Hendrickson (SEH) not to exceed \$16,550.00 and recommended approval of the same.

Mr. Werner made such a motion – seconded by Mr. Yagelski. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

Mr. Kistler reported that the Sanitary District's 2021 State Board of Accounts Audit was consistent with last year's audit.

Update of Projects

Mr. Stanford submitted a **Professional Services Agreement with Daniel McCoy & Associates, LLC**. Mr. Stanford advised that the agreement indicates a \$6.00 increase per hour from the previous agreement and recommended approval of the same.

Mr. Werner made such a motion – seconded by Mr. Edinger. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

Mr. Stanford reported that the **U.S. Highway 12 & Custer Avenue Stormwater Drainage Improvement Project** is scheduled to begin the second week of October 2022.

Mr. Stanford advised that he continues to work with Mr. Kistler to seek funding for the **2510 Wabash Street and 404 Golfview Road Storm Water Drainage Improvement Projects**.

Mr. Stanford reported that the Sanitary District entered a Construction Agreement with Rieth-Riley Construction Co. for the installation of three (3) speed bumps to improve the **California Avenue Storm Water Drainage Improvement Project**.

Mr. Stanford noted that on October 1, 2022, the Sanitary District will be able to begin spending money from the Brownfield grant for the **6-Acre Land Donation near the Hitchcock Facility**.

Mr. Stanford submitted a proposed **Press Release regarding the Ribbon Cutting Ceremony Cheney Run Wetland Preserve at Karwick Nature Park**, and recommended approval of the same.

Mr. Yagelski made such a motion – seconded by Mr. Werner. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

Mr. Stanford submitted a Professional Services Agreement with Olivia's Tree Service, LLC for continuous services at Striebel Pond for removing trees, trimming and brush mowing. Mr. Stanford noted that the services would include a fixed fee in the amount of \$10,000 and recommended approval of the same.

Mr. Werner made such a motion – seconded by Mr. Yagelski. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

300 N. and U.S. Highway 421 Sewer Project

Mr. Gorczyca reported that D & M Excavating has completed setting the lift station wet well and valve vault. Mr. Gorczyca added that the jack & bore of the interstate for the 240 feet of 36-inch steel casing pipe has been completed along with the complete placement of the 20-inch water main.

Energy Savings Project

Mr. Stanford provided the Board with the Energy Savings Report indicating a \$93,757.00 savings in the fourth year.

Mr. Stanford provided the Board with a quarterly statement of the alternative motor vehicle fuel usage (CNG) used to fuel the Sanitary District of Michigan City's service vehicle fleet.

Repair of Sanitary Sewer – 1100 Block of Earl Road

No updates

Administration Building Structural Evaluation

Mr. Stanford advised that the Sanitary District has been unsuccessful at finding plans for the building. Mr. Stanford noted that the next step is to consider digging a test pit on the side of the building to determine the condition of the foundation.

2022 -2025 Brownfield Grant RFP

Mr. Stanford reported that a Grant Notice of Award was received August 15, 2022. Mr. Stanford added that a Request for Quotes for a Consultant was issued on August 29, 2022. Mr. Stanford noted that the Sanitary District only received 1 quote from BCA Environmental Consultants on September 19, 2022.

Mr. Werner recommended that in the future, experience and demonstrated success in working with the Michigan City Sanitary District be removed from the RFQ to broaden the submittal of potential consultants. Mr. Smith agreed.

Mr. Stanford recommended Board approval, awarding BCA as a consultant for the Brownfield Grant.

Mr. Yagelski made such a motion – seconded by Mr. Edinger. There being no further question or comment on the matter, the motion carried 4 – 0 in favor.

2022-2026 Adams Park Storm Water Wetland Restoration

Mr. Stanford submitted a Grant Agreement with the U.S. Environmental Protection Agency (EPA).

Emergency and Urgent Sanitary Sewer Repairs

Mr. Stanford provided the Board with invoices from Woodruff & Sons, Inc. for necessary repairs. Mr. Stanford noted that repairs at 325 Hobart Street and 416 Pearl Street were Cost-Shared services.

MCSAN Staff Monthly Reports

Mr. Stanford provided the Board with the monthly staff reports for departments within the Sanitary District.

Attorney James B. Meyer, Legal Counsel

Attorney Meyer reported a Memorandum of Understanding between the Sanitary District and Deercroft for the Leachate Acceptance.

Mr. Edinger made a motion to approve and allow **Revenue and Tax Levy Claims for Payment** – seconded by Mr. Werner. There being no question or comment on the matter, the motion carried 4 – 0 in favor.

Old Business

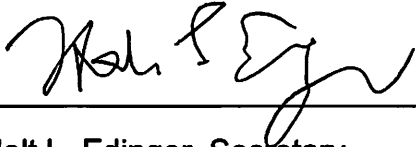
None

New Business

Mr. Milatovic requested the support of Councilman Don Przybylinski regarding the ARPA funding.

Mr. Werner made a motion to adjourn the meeting – seconded by Mr. Yagelski. There being no question or comment on the matter, the motion carried 4 – 0 in favor.

Next Regular Board of Commissioners Meeting – **Wednesday, October 26, 2022 – 1100 E. Eighth Street at 4:00 P.M.**



Holt L. Edinger, Secretary