



**100 E. Michigan Blvd. / Suite 2
Michigan City, IN 46360-3293
Phone (219) 873-1506
Fax (219) 873-1506
www.michigancityparks.com**

The Michigan City Park and Recreation Board met in regular session on Wednesday, October 5, 2022 at the hour of 5:00 P.M. in the Council Chambers at City Hall, City of Michigan City, Indiana.

The Pledge of Allegiance was recited.

On the call of the roll, the following Board Members were found to be present or absent:

Present: Messrs. Latchford, Freese, and Lange, and Mrs. Sperling (4)

Absent: None (0)

Also present were Ed Shinn, Superintendent; Shannon Eason, Assistant Superintendent; Laura Nirenberg, Park Board Attorney; Pat Voltz, Maintenance Director; Bryant Dabney, City Council Liaison; Robert Buzolich, Hoosier Hikers; and Drew White, ALCO TV.

- ❑ On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board approved the minutes of the September 21, 2022 Park Board meeting.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the minutes of the September 27, 2022 Joint Executive Session.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Lange and voted for unanimously by the Board, the Board accepted the proposal, dated September 27, 2022, submitted by Jones Petrie Rafinski and Hitchcock Design Group for the Water Tower Park Renovation Project in the amount of \$57,000.00.
- ❑ On a motion made by Mr. Freese, seconded by Mr. Latchford and voted for unanimously by the Board, the Board awarded the attached Professional Service Agreement for the Water Tower Park Renovation Project to Jones Petrie Rafinski and Hitchcock Design Group and instructed Assistant Superintendent Shannon Eason to issue a Notice to Proceed when the required certificate of liability insurance is submitted.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the attached event request submitted by Hoosier Hikers to host a walk, run and bike event in Michigan City on October 15, 2022.

- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached final drawings and specifications for the Old Bandstand Preservation Project.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached 2023 rules and refund policy for golf season passes as well as the 10% off sale dates.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Resolution No. 976 transferring money in Recreation Fund 2056.503.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Resolution No. 977 transferring money in Park Concession Fund 2053.00.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Resolution No. 978 transferring money in Maintenance Fund 2056.505.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Resolution No. 979 transferring money in Senior Center Fund 2056.506.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Resolution No. 980 transferring money in Golf Fund 2062.000.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Resolution No. 981 transferring money in Recreation Non-Reverting Fund 2011.000.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Resolution No. 982 transferring money in Recreation Fund 2056.503.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Resolution No. 983 transferring money in Zoo Fund 2056.504.

- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Resolution No. 984 transferring money in Park Concession Fund 2053.000.
- ❑ On a motion made by Mr. Freese, seconded by Mrs. Sperling and voted for unanimously by the Board, the Board approved the attached Resolution No. 985 transferring money in Maintenance Fund 2056.505.

Superintendent Shinn reported on operations at the golf course, maintenance department, and zoo. Mr. Shinn reported on an encroachment at Mott’s Woods which has been removed.

Attorney Nirenberg reported on the encroachment behind 121 Tulip Tree Drive and stated the Park Board could consider making the property owner restore the area to a natural state.

- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved city claims filed on account of appropriations for the Parks and Recreation Department in the amount of \$61,773.37.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved Payroll #19, 09/04/22 through 09/17/22, in the amount of \$81,919.34.

On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board accepted donations to the zoo for Boo at the Zoo in the amount of \$350 each from Horizon Bank, Ivy Tech Foundation, Leeds Public House Inc., Michigan City Christian Church, and the Michigan City Zoological Society; in the amount of \$200 each from Devries Tire and the Antique Market; in the amount of \$450 from Blackrock Real Estate. Donations were also accepted from the round up program in the amount of \$1.34 and from the coin racer in the amount of \$23.48.

- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved the following minor transfers:

MAINTENANCE FUND 2056.505

Decrease account 422.032	Medical Supplies	\$ 65.00
Decrease account 413.014	Vacation Buy Back	\$ 4,000.00
Increase account 421.005	Office Supplies	\$ 65.00
Increase account 411.016	Overtime	\$ 4,000.00

ADMINISTRATION FUND 2056.502

Decrease account 423.021	Repair Parts	\$ 333.00
Decrease account 433.010	Printing Contractual	\$ 1,028.00
Increase account 421.055	Office Supplies	\$ 333.00

Increase account 434.020 Insurance Liability \$ 1,028.00

ZOO FUND 2056.504

Decrease account 422.034	Zoo Food	\$ 10.00
Decrease account 436.020	Repair/Maint. Equipment	\$ 11.00
Decrease account 439.090	Other Services-Education	\$ 475.00
Decrease account 435.050	Sewage	\$ 1,758.00
Increase account 421.005	Office Supply	\$ 10.00
Increase account 435.040	Water	\$ 2,244.00

PARK CONCESSIONS 2053.000

Decrease account 421.005	Office Supply	\$ 900.00
Decrease account 423.031	Small Tools	\$ 1,000.00
Decrease account 429.005	Other Supplies Peacock	\$ 4,000.00
Decrease account 429.009	Other Supplies Concessions	\$ 3,000.00
Decrease account 423.031	Household Supplies	\$ 3,000.00
Increase account 429.001	Other Supplies	\$11,900.00

- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved payment of invoices totaling \$1,775.00 paid through the September 20, 2022 Board of Works meeting.
- ❑ On a motion made by Mr. Lange, seconded by Mr. Freese and voted for unanimously by the Board, the Board approved payment of invoices totaling \$1,154.48 charged to the department's credit card.
- ❑ On a motion made by Mr. Freese, supported by all members of the Board, there being no further business, the meeting was adjourned at 5:55 p.m.


Shannon Eason, Assistant Superintendent


Kent Lange, Park Board Secretary