



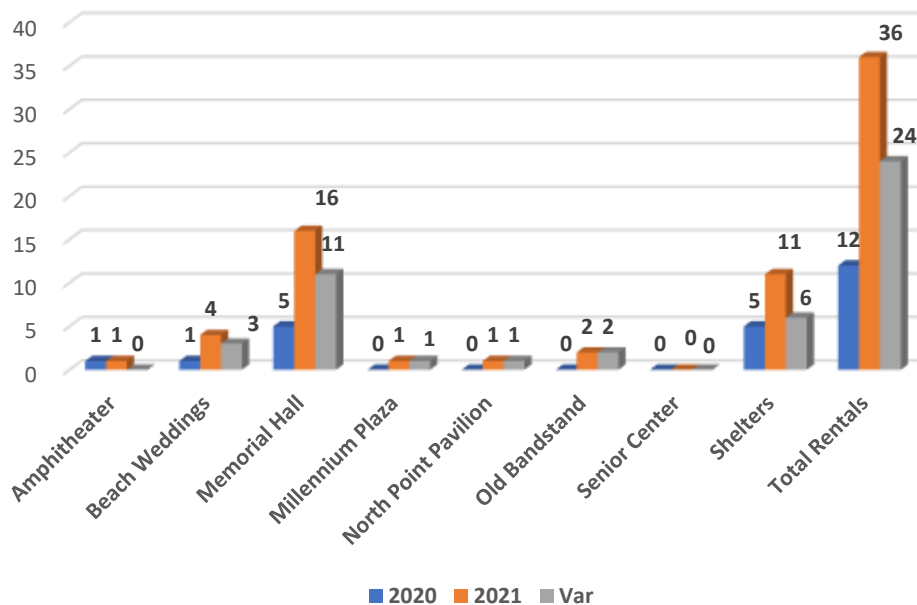
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**2nd Quarter Report - 2021**  
**April 1, 2021 through June 30, 2021**

*Administrative report submitted by Assistant Superintendent Shannon Eason*

◆ **Rentals**



**Beach Management**

**Customer Service Team**

Due to a shortage of certified lifeguard applications in the spring of 2021, the department was only able to hire 3 lifeguards with all required certifications, including waterfront certification, and 2 with lifeguard certification only (no waterfront certification).

Historical data shows that 88% of beach incidents logged by the Washington Park Lifeguard Team between 2012 and 2018 were land based. In an effort to provide some level of safety on the beach, we created the Washington Park Customer Service Team who can respond to medical incidents, missing persons and inform patrons of the dangers of Lake Michigan. With the assistance of a newly created Michigan City Fire Department Beach Rescue Team, we are

able to perform water rescues if the Beach Rescue Team is present for land support. This resulted in the successful rescue of eight individuals in the 2<sup>nd</sup> quarter of 2021. Sadly, two drownings occurred during the same quarter.



We continue to actively seek certified guards to build a full lifeguard team.

INCIDENTS	NUMBER	%
Total Incidents	23	100%
Medical Assistance	6	26%
Missing Persons	4	17%
Fatalities (while on duty)	2	9%
Rescues	8	35%
Other (Non-Medical)	3	13%

**Water Quality Testing and Notification**

- IDEM grant \$20,125.00
- Water quality testing began on May 16, 2021 and is conducted daily

**Capital Projects & Equipment**

There have been no capital funds allocated in 2021 to date

**Grant Projects**

**Lake Michigan Coastal Program Small Grant**

- Stay on Designated Trails Beach Path Signs Project Total \$2,050
- LMCP Grant \$1,025
- Park Department Match \$1,025

***Lake Michigan Coastal Program Small Grant***

- Litter Containment – Trash Barrel Lids Project Total \$3,800
- LMCP Grant \$1,900
- Park Department Match \$1,900

***Lake Michigan Coastal Program***

- Old Bandstand Restoration Project Total \$200,000
- Barker Foundation \$ 50,000
- Unity Foundation/Questers \$ 45,000
- Michigan City Historical Society \$ 5,000

***Community Development Block Grant & Land & Water Conservation Grant***

- Water Tower Park Renovation Project \$500,000
- CDBG Grant Awarded October 2020 \$250,000
- IDNR LWCF Grant applied for June 1, 2021 \$250,000

***National Park Service Recreational Trails and Conservation Assistance Program***

- National Park Wetland Observation Platform on Singing Sands Trail
- The project was accepted for this free technical assistance program in May 2021
  - Provides Stakeholder Input Sessions
  - Provides Public Input Opportunities
  - Provides Project Renderings
  - Identifies Funding Opportunities

***Trails & Greenway Grants***

**Singing Sands Phase I \$2,839,823**

- Federal Highway Grant \$2,271,859
- City Match \$ 953,514
- Construction is substantially complete, opened to public November 2020
- Ribbon cutting planned for October 2, 2021

**Singing Sands Phase II \$2,619,249**

- Surface Transportation Program Grant \$2,079,399
- Redevelopment Commission Match \$ 539,850
- Construction is substantially complete, opened to public May 24, 2021
- Ribbon cutting planned for October 2, 2021

**Singing Sands Phase III-B \$1,107,952**

- Surface Transportation Program Grant \$ 886,362
- City Match \$ 221,590
- Project let
- Construction contract agreement awarded April 7, 2021
- Construction to begin fall 2021

- Substantial completion date August 2022

◆ **Parking Operation Revenue**

<b>2nd QTR</b>	<b>2020</b>	<b>2021</b>	<b>VAR \$</b>	<b>VAR %</b>
<b>Daily Parking</b>	<b>\$239,280</b>	<b>\$289,107</b>	<b>\$49,827</b>	<b>31%</b>
<b>Park Stickers</b>	<b>\$27,337</b>	<b>\$42,082</b>	<b>\$14,745</b>	<b>42%</b>

NOTE: Sticker office and Washington Park were shut down for the season on July 16, 2020 due to COVID

NOTE: Parking fees increased in 2021 from \$8 to \$15 per car and \$15 to \$30 for other

NOTE: Sticker fees increased in 2021 for out of LP Co \$40 to \$100 and out of state \$100 to \$150

**Recreation report submitted by Superintendent Ed Shinn**

The second quarter has certainly been one of bouncing back to nearly a state of normal. In April, we were fogging facilities after employee COVID cases. Youth Sports began with participants wearing masks while playing baseball. As we near the end of July, there is not a discarded mask in any of the parking lots.

Personnel

<b>2019 T-Ball Coaches</b>	<b>2019 T-Ball Teams</b>
Phillip Clemons	Allstate Prendergast Agency
Candice Cooney	Cabo's Ice Cream
Amber Janatik	Culver's of Michigan City
Ashley Kohler	Current Electric, Inc
Michael Pritz	Little Caesars Pizza
Candace Rankin	Members Advantage Credit Union
Ryan Tinoco	Triplex Plating Co.
<b>2021 T-Ball Coaches</b>	<b>2021 T-Ball Teams</b>
Ashley Kohler	Culver's #1
Ben Tobar	Culver's #2
Gabby Ponder	Apex Auto Care
Amber Janatik	Little Caesar's
Rachel Novak	Castle Ford Lincoln #1
Andrea Dompke	Biggby Coffee
Deb Hudson	Castle Ford Lincoln #2
Sean Baker	Culver's Team #3
Director Erich Daniels	

<b>2019 8U Coaches</b>	<b>2019 8U Teams</b>
Chad Lemons	Carpenter's Local 1485
Joseph Henrich	Culver's of Michigan City
Constance Bentley	Edgewood Dental
Daniel Baietto	Haas & Associates Engineers
Brett Parry	Michigan City DQ Grill & Chill
John Swindell	Weber Dentistry
<b>2021 8U Coaches</b>	<b>2021 8U Teams</b>
Director Kevin Ebbeson	Haas & Associates
Daniel Pahl	Allstate Prender
Stephan Curley	Fryar Orthodontics
Dean Lykins	Fox Photography
<b>2019 10U Coaches</b>	<b>2019 10U Teams</b>
Stephen Curley	Albano's Villa
Tom Dombkowski	Castle Ford-Lincoln
John Swindell	Culver's of Michigan City
Drew Ketchum	Current Electric, Inc
Khristopher Timm	Fryar Orthodontics
Ted Sollar, Jr.	Holly's
John Cosich	Michigan City DQ Grill & Chill
<b>2021 10U Coaches</b>	<b>2021 10U Coaches</b>
Director Brett Parry	Weber Dentistry
Matt Mark	Culver's
Howard Fuller	Edgewood Dental
<b>2019 12U Coaches</b>	<b>2019 12U Teams</b>
Chris Chatfield	East
Norm Cherrett	North
Thomas Kintzele Sr.	South
Adam Bagwill	West
<b>2021 12U Coaches</b>	<b>2021 12U Coaches</b>
Director Anthony Hernandez	Subway
Ben Wiggins	Culver's
Bruce Williams	General Insurance
<b>2019 15U Coaches</b>	<b>2019 15U Teams</b>
Mike Bentley	Castle Ford-Lincoln
Joseph Henrich	Culver's of Michigan City
Michael Cushway	Fox Photography
<b>2021 16U Coaches</b>	<b>2021 16U Teams</b>
John Pavolka	Culver's
Norm Cherrett	Moore's Auto Repair

Participants

YEAR	TBALL	8U	10U	12U	15/16U
2019	107	69	87	45	38
2021	102	55	48	42	33
VAR	(5)	(14)	(39)	(3)	(5)

Maybe the biggest Parks and Recreational activity disappointment, because of the pandemic, was the cancellation of City Kids Day Camp. The previous CKDC Director, Michelle Ohms, has conveyed very useful information that will assist our department in the revitalization of this program in 2022. Other activities the Park Department will be attempting to revitalize are Women’s Volleyball, Youth Soccer and Youth Basketball.

The employment of Terry Greetham, Eric Williams and Dominic Yanke has proven to be very beneficial. Our Recreation Director, Administrative Assistant and College Intern, respectively, are completing daily tasks and assisting with future planning. The work that they have accomplished and the eagerness that is conveyed is indicative of the success that the Park Department has demonstrated in the past three months. Interest of coaches and participants in youth sports has continued to decrease in recent years. With the work and expertise of our entire department, our goal is to generate more interest and offer activities that will make a positive difference within the community.

***Senior Center report submitted by Senior Center Director Tara Miller***

◆ **Membership**

2nd Quarter	2020	2021	Variance
<b>Members</b>	2006	1746**	(260)
Men	33	33	0
Women	63	63	0
Other	4	4	0
New Members	0	48	48
<b>Volunteer Hours</b>			
Senior Center	0	*	0
<b>Attendance</b>			
Events	0	0	0
Day Trips	0	0	0

\* We are not tracking volunteer hours until later in the year due to short-staffing issues.

\*\*We cleaned up our database removing members who have passed away, moved away, or no longer wanted to be members. And since we couldn't take in new members until the end of May, our numbers are down.

◆ **Programs and Events**

- ALL SPECIAL EVENTS WERE CANCELED until we re-opened on May 17, 2021 and only regular activities were allowed in May and June

◆ **Challenges**

- To encourage existing members to take advantage of the events that we offer to give them the most enjoyment out of their membership

◆ **2021 Goals**

- To continue to add exciting programs that will encourage seniors to maintain a healthy, active lifestyle focusing specifically on education, technology & social media
- To increase attendance at our events and to encourage seniors who are not yet members of the Center to become members
- To continue pursuing necessary renovations at the Senior Center

***Park Maintenance Report***

- Extensive clean-up of old leaves and vines along west fence line at Oak Hills Park
- Cleaned out flower bed area along metal wall at amphitheater and replanted flower bed in front of stage
- Installed a deck and metal roof on kiosk at Winding Creek Cove Park
- Epoxied new mounting hardware for tiger teeth at amphitheater and Fedder's Alley
- Sealed cracks in fountain at Millennium Plaza
- Installed water bottle filling stations at Lot 1 bathhouse and at the zoo
- 80 hours filling man made holes on the beach with the payloader to correct safety concerns

<b>PROCESS - 2nd Quarter</b>	<b>2020</b>	<b>2021</b>	<b>VAR</b>
BANQUET TABLES Delivered/Picked Up	0	0	0
BARRICADES Setup/Remove	30	132	102
BOLLARD Replacement/Installation	0	0	0
GARBAGE CANS Delivered/Picked Up	142	152	10
GARBAGE Collect and Dispose of (yards)	330	390	60
ICE RINK Labor Hours	0	0	0
MOVIE SCREEN Setup/Remove	0	1	1
PICNIC TABLES Delivered/Picked Up	120	364	244
RISERS Delivered/Picked Up	0	0	0
SNOW FENCE Installation/Removal (linear feet)	0	1,700	1,700
TENT Installation (10' x 20')	0	0	0
<b>MOWING (per hour)</b>	<b>2020</b>	<b>2021</b>	<b>VAR</b>
Adams Park	21	8	(13)
Barker Mansion (began 06/30/15)	23	0	(23)
Canada Park	6	19	13
Carroll Avenue & Michigan Blvd	24	23	(1)
City Hall (began in 2012)	36	42	6
Emily Street (at Hansen Park)	0	0	0
Gardena Park	46	51	5
Hansen Park	23	16	(7)
Henry Lake	0	0	0
Jernegan's Hill	5	0	(5)
Joe Hawkins Memorial Park	9	21	12
Krueger Memorial Park	10	21	11
Millennium Plaza and Old Lighthouse Museum	13	20	7
Oak Hills Park	6	40	34
Police Department (began in 2012)	0	0	0
Pullman Park	58	57	(1)
Ridgeland Park	8	9	1
Ruby Woods	2	6	4
Tall Timbers	10	11	1
Walker Street Park	19	15	(4)
Washington Park	350	320	(30)
Water Tower Park	20	29	9
Westcott Park (began in 2012)	30	19	(11)
Winding Creek Cove	8	12	4
<b>TOTAL</b>	<b>727</b>	<b>739</b>	<b>12</b>



<b>TRAILS UPKEEP (clearing, snow removal, inspection) - Labor Hours</b>	<b>2020</b>	<b>2021</b>	<b>VAR</b>
Gardena Park	0	4	4
Hansen Park	0	0	0
Karwick Nature Park	0	0	0
Memorial Hall	5	6	1
Ruby Woods	0	0	0
Patriot Park	0	0	0
Winding Creek Cove	5	4	(1)
<b>TOTAL</b>	<b>10</b>	<b>14</b>	<b>4</b>
<b>LABOR ASSISTANCE PROGRAMS (per hour)</b>	<b>2020</b>	<b>2021</b>	<b>VAR</b>
Lakeside Correctional Facility	0	0	0
<b>LEAVES (per hour)</b>	<b>2020</b>	<b>2021</b>	<b>VAR</b>
Adams Park	0	0	0
Canada Park	0	0	0
City Hall (began in 2012)	0	0	0
Emily Street	0	0	0
Gardena Park	15	16	1
Hansen Park	0	0	0
Henry Lake	0	0	0
Jernegan's Hill	0	0	0
Joe Hawkins Memorial Park	10	8	(2)
Krueger Memorial Park	10	8	(2)
Millennium Plaza and Old Lighthouse Museum	0	0	0
Oak Hills Park	5	8	3
Patriot Park	0	0	0
Ridgeland Park	0	0	0
Ruby Woods	0	0	0
Tall Timbers	0	0	0
Walker Street Park	0	0	0
Washington Park	0	0	0
Water Tower Park	0	0	0
Westcott Park (began in 2012)	0	0	0
<b>TOTAL</b>	<b>40</b>	<b>40</b>	<b>0</b>
<b>SAND REMOVAL (per hour)</b>	<b>2020</b>	<b>2021</b>	<b>VAR</b>
Clean up and removal	200	240	40
Build berm for winter	0	0	0
Level berm for spring	50	32	(18)
Beach sanitizing	80	160	80
<b>TOTAL</b>	<b>330</b>	<b>432</b>	<b>102</b>

## ***Golf Maintenance Department***

### **◆ Weather**

- Extremely dry conditions have dominated this entire golf season. In the second quarter, we recorded only 6.2 inches of rain compared to 13.5 inches in 2020, and 25.9 inches in 2019.

### **◆ Irrigation**

- With these extremely dry conditions, we have pumped 8,300,000 gallons of water on the south course compared to 4,145,000 last year, and 3,700,000 compared to 2,093,000 on the north course. Year to date, we have had to repair 9 irrigation leaks.

### **◆ Equipment**

- With our aging equipment, we have already used \$11,749 of our \$17,500 budget

### **◆ Special Projects**

- Reconnected and filled in failed drain tile behind #2 green on the south course
- Continuous trimming along all cart paths and tree lines. We also repaired both overhead garage doors at the north course clubhouse.

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### **◆ Revenue**

- As of July 7, revenue through point of sale is up \$91,329.02 over last year, up 38.23%

### **◆ Equipment Maintenance**

- Preventative maintenance was completed to the following park equipment:
  - Zoo gator repaired
  - Diagnosed bad engine for Patriot Park gator
  - Lifeguard UTV is currently in our shop

### **◆ Expenses**

- We had to replace the large ice machine in the South Course club house. The cost for purchase and installation was \$5,071.55.

### **◆ Operations**

- We are now operating normally with no COVID-19 protocols in place

◆ **Financial Report**

<b>REVENUE</b>	<b>2020</b>	<b>2021</b>	<b>VAR</b>
2nd Quarter	\$187,151	\$252,831	\$65,680
<b>REVENUE</b>	<b>2020</b>	<b>2021</b>	<b>VAR</b>
Personal Services	\$86,620	\$83,582	(\$3,038)
Supplies	\$12,092	\$39,467	\$27,375
Other Supplies	\$22,443	\$32,095	\$9,652
Total Expense	<u>\$121,155</u>	<u>\$155,144</u>	<u>\$33,989</u>
<b>NET</b>	<b>\$65,996</b>	<b>\$97,687</b>	<b>\$31,691</b>

***Washington Park Zoo Report***

◆ **Education**

**April**

- The April "Zoo Tot" programs were canceled due to the COVID-19 restrictions
- No outreach programs were booked in April due to seasonal staffing issues

**May**

- The May "Zoo Tot" programs were canceled due to the COVID-19 restrictions
- No outreach programs were booked in May due to seasonal staffing issues

**June**

- We did not book "Zoo Camps" or outreach programs due to seasonal staffing issues
- Opportunity Enterprises started bringing volunteers to the zoo, four days a week in the morning, to assist with grounds tasks and guests service tasks

◆ **Special Events**

**April**

- The Zoo opened on April 1<sup>st</sup> for our 93rd season

**May**

- The Mother's Day event was held at the zoo and all moms and grandmothers received free admission

**June**

- The Father's Day event was held at the zoo and all dads and grandfathers received free admission

- The decorated zoo van was placed in the “Hometown Hero” Patriotic Parade and we won a trophy for the “Spirit Award”

◆ **Attendance**

Month	2020	2021	Variance
April	0	10,348	10,348
May	0	15,837	15,837
June	8,431	21,867	13,436
Total	8,431	48,052	39,621

◆ **Capital Improvements and General Updates**

**April**

- Slow start to the 2021 season with colder than normal temperatures and snowfall during the first weeks of April
- The new capybara habitat opened next to the American Alligator yard and the three faded plexiglass panels were replaced two weeks later once the “cappy” were acclimated to the exhibit
- We had our annual fire extinguisher inspection with All Points Fire & Safety Inc.
- We updated all of our safety handbooks and manuals, as well as submitted copies to the supporting emergency response agencies, in case assistance was needed. These groups included the Michigan City Police Department, LaPorte County and Michigan City Animal Control, Dr. Rex Bailey, LaPorte County Emergency Response Management, Michigan City Park Office, and the Zoological Association of America (ZAA).
- The zoo once again received an award sticker from the “Michigan City in Bloom” committee to add to our street sign

**May**

- Thank you to Coolspring Elementary School's first-grade class and their teacher Mrs. Megan Edinger, for donating and planting flowers around our entry plaza
- We upgraded the plain sponsorship wall by creating one out of the hand-painted trees located on the outside Discovery Center building wall. We hope to expand the sponsorship program so that everyone can have the opportunity to honor special moments, lives well lived, and so much more with a donation to the zoo for a personalized leaf. We will also continue to add the names of our long-time volunteers, donors, and local partners.
- A new pool filtration system and decorative liner was added to the koi pond exhibit
- Heavy-duty wire mesh was installed over the raven and Turkey Vulture habitat to prevent predators from gaining access to the yard

- The public observation deck for the wolves had decorative log cabin-type timbers added to the northside of the structure and its deck boards repainted with non-skid paint to enhance the look and safety of the area
- We passed our safety inspection from the Michigan City Fire Department
- The windshield on the zoo dump truck was replaced due to a large crack that had started to spider through the pane

### June

- Thanks to a grant from the Unity Foundation of LaPorte County we have a new drinking fountain with a bottle filling station installed near the Peacock Café. Filling stations like these helps to reduce plastic waste and cut down on litter. An estimated 4-13 million tons of plastic enter our oceans and lakes each year.
- A new gazebo structure was added in the goat yard to help keep the animals shaded and comfortable
- Our volunteer day with the 2021 Michigan City Police Department Youth Leadership Academy had to be canceled due to rain
- The Observation Tower reopened to the public after being closed for over a year due to state COVID-19 restrictions. We touched up the paint on the spiral staircase, metal entry door, and some of the staircase walls before opening day.

### ◆ Animal Acquisitions/Dispositions

#### April

Birth	Common Marmoset	Twins Born at Washington Park Zoo
Birth	Mini Zebu	Born at Washington Park Zoo
Acquired	Two Magpie Jay	Rescue
Acquired	Domestic Rabbits	Purchase
Death	Golden Pheasant	Unknown cause
Death	Nigerian Goat	Euthanized – age related complications

#### May

Birth	North American Porcupine	Born at Washington Park Zoo
Acquired	Domestic Ferret	Rescue
Acquired	Five small American Alligators	On loan
Acquired	Italian Honeybee colony	Purchase
Acquired	Raven	Rescue transfer
Acquired	Two Call Duck males	Rescue
Acquired	Pygmy Goat	Loan for season
Death	North American Porcupine	Pneumonia
Transfer Out	Lowland Paca	Zoological Park in Florida

Transfer Out	Three Banded Armadillo	Zoological Park in West Virginia
Transfer Out	American Alligator	Rescue in Michigan
Transfer Out	Seven Box Turtles	Rescue in Michigan
Transfer Out	Kookaburra	Education facility in Indiana
Transfer Out	Pair Mute Swans	Breeder in Michigan

### June

Birth	Five Domestic Rabbits	Born at Washington Park Zoo * mom arrived pregnant
Birth	Six Domestic Rabbits	Born at Washington Park Zoo * mom arrived pregnant
Acquired	Five parakeets	Donation
Death	Domestic Rabbit	Stillborn
Death	Five Domestic Rabbits	Failure to thrive

### ◆ Financial Report

REVENUE	2020	2021	VAR
2nd Quarter	\$51,059	\$314,668	\$263,609
REVENUE	2020	2021	VAR
Personal Services	\$107,849	\$117,279	\$9,430
Supplies	\$10,226	\$78,231	\$68,005
Other Supplies	\$43,546	\$48,542	\$4,996
Total Expense	<u>\$161,621</u>	<u>\$244,052</u>	<u>\$82,431</u>
<b>NET</b>	<b>(\$110,562)</b>	<b>\$70,616</b>	<b>\$181,178</b>