

Permit No: \_\_\_\_\_  
Date: \_\_\_\_\_

City of Michigan City, Indiana  
**RIGHT OF WAY ACCESS WORK PERMIT APPLICATION**



If the work to be performed is HDD type work, then contact the Clerks Office and obtain an HDD permit application.

To the CITY ENGINEER of the City of Michigan City:

We hereby make application for a PERMIT to work within the Right-of-Way of Michigan City, Indiana at the following locations:

Street Name: \_\_\_\_\_ At Lot/Block No./Address \_\_\_\_\_  
(Attach separate sheet if multiple locations)

Location drawings must attached:  Indiana 811 Underground Utility Locates Complete :  (811 locates must be complete)

The street surface type where the cut is to be made is:

Brick  Asphalt  Concrete  Stone  (ROW access Only) Outside Paved Area

**Size of opening to be made:** -- The opening to be made will be \_\_\_\_\_ ft long and \_\_\_\_\_ ft wide \_\_\_\_\_ square feet.

**CHARGE:---** Check made payable to the "City of Michigan City, Indiana" in the amount of \_\_\_\_\_, Dollars (\$\_\_\_\_\_) covering the cost (as per following fee schedule) if this application is granted. If in completing the work a wider cut is made in the road surface than specified in this application, Upon completion of the work, we will remit to the BOARD OF PUBLIC WORKS AND SAFETY OF MICHIGAN CITY an additional charge based on the following fee schedule.

**RESPONSIBILITY:** If this application to cut into the road surface is granted, we hereby agree to backfill the trenches by thoroughly tamping and backfilling in layers not to exceed 8 inches deep. Road repairs shall as follows:

Asphalt: 5" asphalt over 8" compacted aggregate  
Concrete : 5" concrete use 1" dowels, 12" long, 6" embed around perimeter of opening, use 4000psi concrete  
Brick: Contact City Engineer for site specific replacement details  
Stone: 10" Compacted Aggregate, Type 'O' Size 53.  
Outside paved Area: 5" top soil and restore disturbed area to original conditions, seed disturbed areas.

26 WEEKS AFTER TRAFFIC IS PERMITTED ON PAVEMENT REPAIR AREAS, unless provided otherwise by special provision, PERMITTEE SHALL CONTACT THE CITY ENGINEER FOR FINAL ACCEPTANCE OF THE WORK WITHIN THE RIGHT OF WAY.

All work within the Right-of-Way requires traffic control. The level of traffic control required depends on location of the work (in the pavement or outside the pavement), type of work. Each individual case is unique. The level control can be as simple as a couple of orange traffic cones varying up to and including enlisting a traffic control specialist to prepare site specific traffic control and detour plans.

Work that is located outside of the travel lanes and where the contractor's equipment must occupy the right of way must have "Shoulder Work Ahead" signs appropriately placed. In all cases refer to the MUTCD for sample installations to be applied to specific areas. The MUTCD can be found on the InDot or FHWA web sites.

**We shall** erect and maintain all necessary barricades, detour signs and warning lights require to safely direct traffic over or around the part of the road where the above described work is to be done.

**We shall** move or remove any structures installed under this permit, at applicant's expense, should traffic conditions or road improvements necessitate and when directed to do so by the BOARD OF PUBLIC WORKS AND SAFETY OR THE CITY ENGINEER OF MICHIGAN CITY.

**We** assume all responsibility for any injury or damage to persons or property resulting directly or indirectly from the work contemplated in this application.

**We certify** that said work will not interfere with any existing structure along or across said city street or alley, without permission from the owner of said structure.

We will stop said work at any time upon direction from the BOARD OF PUBLIC WORKS AND SAFETY OR THE CITY ENGINEER OF MICHIGAN CITY.

**We certify** that pipe used in the connection with this work will meet the AASHTO and InDot standard specifications for pipe work for that class of pipe being used.

**We certify** that we will notify the CITY ENGINEER of the BOARD OF PUBLIC WORKS AND SAFETY OF MICHIGAN CITY upon proceeding the beginning of the work.

This \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Name of Applicant or Name of Company

BY: \_\_\_\_\_

\_\_\_\_\_  
Signature of applicant or company authorized person

**SCHEDULE OF COSTS CHARGED FOR PERMIT TO CUT INTO SURFACE OF STREET OR ALLEY**

TYPE OF SURFACE	DESCRIPTION OF UNITS	UNIT PRICE	EXTENDED AMOUNT
BRICK CONCRETE ASPHALT STONE	For each square feet cut into or tunneled under pavement Minimum Charge \$50.00 Maximum Charge \$200.00	\$ 2.00	
Macadam Surface		\$ 2.00	
Sidewalk		\$ 2.50	
Utility pole work	1 – 5 poles 6 – 10 11-20 > 20	\$75.00 \$100.00 \$125.00 \$125.00 plus \$10.00 per each additional pole	
Gas line retirement or other similar type excavation	Excavation is outside paved areas	\$100.00	
Right of Way Access Only	No damages to Michigan City infrastructure.	\$10.00	

COI is required by CITY ENGINEER required for each application submitted  Yes Refer to Michigan City HDD permit application for COI requirements.

Application Approved:

\_\_\_\_\_ DATE: \_\_\_\_\_

City Engineer of Michigan City